

# PAYROLL SOFTWARE

SOFTWARE

## TAs PAYROLL SOLUTION

### Payroll Software Made Easy!

A comprehensive Payroll Software that is complete and easy to use.

- Includes all features of the ATF Payroll Reporter
- Data export to W2/1099 Filer
- Handles unlimited number of companies and employees

#### FORMS SUPPORTED

940 (Sch A)	AZ: UC-018	NE: 94IN, UI-11W,
941	CA: DE-9	UI-11T
941 B	CA: DE-9C	OH: JFS-20127(25)
944	FL: RT-6	OK: OES-3
	GA: DOL-4N	RI: TX-17
	IL: IL941, UI-3/40	VA: FC-20, FC-21
	KY: UI-3	SC: FORM UCE-120/101
	MI: UIA 1028	IS NOW A REPORT
	MO: MODES-4-7	ONLY AND IS NOT
	MT: UI-5	ACCEPTABLE FOR
	NC: NCUI-101	STATE FILING

**WILL GENERATE GENERIC REPORTS FOR ALL OTHER STATES**

- Supports any pay frequency
- Handles pre-tax deductions
- Batch processing or single check calculation
- Calculate from daily time cards, weekly hour totals, or salaried employees
- Allows for employees exempt from SS, MD, FUTA, SUTA, and SDI
- Calculates withholding on tip income
- Calculates earned sick time
- Separate rates for holiday and vacation pay
- Options to print bank information on blank check stock

**Data Upload of Quarterly Wage/Tax Information**  
Creates Data Upload File for easy uploading of quarterly reports to the State's Online web page

#### States Supported for Upload

AZ: UC-018  
 CA: DE 9  
 CA: DE9C  
 IL: UI-3/40 and monthly employer wage report  
 KY: UI-3  
 MA: Quarterly Wage & Tax Detail  
 MI: UIA 1028  
 MT: UI-5  
 NC: NCUI 101  
 OH: JFS 20127 (25)  
 OK: OES-3  
 RI: TX-17  
 SC: UCE-120/101  
 VA: FC-20, FC-21

**NEW**

- All tax rates can be modified by user
  - 10 user defined Departments!
  - 3 user defined Deductions!
- AUTOMATIC DATA TRANSFER TO W2/1099 FILER**  
(see next page)

#### Reports and Checks

- Check Stubs include full YTD information
- Option to print voucher only for manual check writing
- Prints current payroll records
- Prints MTD, QTD, YTD Payroll and General Ledger Reports
- Prints State Unemployment and State Disability Reports

**Upon completion of registration, you will receive updates when available for a period of one year.**

**SORRY, ALL SOFTWARE IS NOT RETURNABLE**

**NOTE:** Please register program upon installation for Customer Service and Full Technical Support

#### WINDOWS / CD-ROM

Requirements: Windows operating system

**PAYROLL-CD****\$162.50**

#### UPDATE AVAILABLE

CD-ROM Only

Order No.

**PAYROLL-UPD\*****\$127.05**

\*Previous version required

W-2/1099  
SOFTWARE**W-2/1099 & AFTER-THE-FACT SOFTWARE****Economical • Easy To Use • Guaranteed Satisfaction****W-2/1099 FILER**

DESIGNED FOR FAST AND ACCURATE DATA ENTRY

**UPDATED  
FOR MOST  
CURRENT  
W2 & 1099  
FORMS****FEATURES**

- Prints W-2 and W-3, as well as forms 1099-MISC, 1099-NEC, 1099-C, 1099-INT, 1099-DIV, 1099S 1099R, 1096, 1098.
- Automatically calculates W-3 and 1096 information.
- Converts prior year data to current year format.
- Handles an unlimited number of companies and employees.
- Includes laser form software and the capability of printing on pre-printed forms.
- Prints on both laser and continuous forms.
- Specifically formatted to print on our W-2's and 1099's (including the "4-up" W-2).
- Creates data upload file for easy uploading of W2 and 1099 information to SSA, IRS and States online web page

**CD-ROM**

Requirements: Windows operating system

**Order No  
W2/1099-CD****Your Net Cost  
\$65.90**

**PLEASE REGISTER PROGRAM UPON INSTALLATION  
★ FOR CUSTOMER SUPPORT AND UPDATE INFORMATION ★**

**SORRY, ALL SOFTWARE IS NOT RETURNABLE****FOR COMPATIBLE W2 & 1099 FORMS, PLEASE SEE PAGES 3-6**

## AFTER-THE-FACT PAYROLL REPORTER

### FROM TAX ACCOUNTING SYSTEMS

DESIGNED FOR FAST AND ACCURATE DATA ENTRY  
FROM PAYROLL LEDGERS OR CHECK STUBS!**TAS PAYROLL SOFTWARE ALSO AVAILABLE.** SEE PREVIOUS PAGE**FEATURES**

- Prints forms 940, 941, 941B, and 944 state quarterly wage and state unemployment reports.
- Automatically calculates employer payroll liabilities.
- Prints employee earning reports.
- Creates general ledger posting summary.
- Handles an unlimited number of companies with unlimited employees per company.
- Supports Federal, CA, FL, IL, KY, MA, MI, MO, NC, OH & SC.
- OK & RI. Will print generic state reports.
- Prints on both laser and continuous forms.
- Specifically formatted to print on forms purchased from Accountant Stationers.

THE ATF PAYROLL REPORTER IS AN EASY TO USE PROGRAM FOR COMPILING PAYROLL INFORMATION AND FILING QUARTERLY TAX RETURNS.

AUTOMATIC DATA TRANSFER TO **W2/1099 FILER** (above)

*Data Upload of Quarterly Wage/Tax Information*  
Creates Data Upload File for easy uploading of quarterly reports to the State's Online web page

**NEW****States Supported for Upload**

AZ: UC-018, CA: DE-9, CA: DE9C, IL: UI-3/40 and monthly employer wage report, KY: UI-3, MA: Quarterly Wage & Tax Detail, MI: UIA 1028, MT: UI-5 NC: NCUI 101, OH: JFS 20127 (25), OK: OES-3, RI: TX-17, SC: UCE-120/101, VA: FC-20, FC-21, FG20, FC21

**FORMS SUPPORTED**

940 (Sch A)	CA: DE-9	NE: 941N, UI-11W,
941	CA: DE-9C	UI-11T
941 B	FL: RT-6	OH: JFS-20127(25)
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	KY: UI-3	VA: FC-20, FC-21
	MI: UIA 1028	SC: FORM UCE-120/101
	MO: MODES-4-7	IS NOW A REPORT
	MT: UI-5	ONLY AND IS NOT
	NC: NCUI-101	ACCEPTABLE FOR
		STATE FILING

**WILL GENERATE GENERIC REPORTS FOR ALL OTHER STATES****CD-ROM**Requirements: Windows 95 & higher  
(NT not supported)**Order No  
ATF-CD  
ATF-UPD\*****Your Net Cost  
\$96.60  
\$86.10**

\*Requires previous version

**SORRY, ALL SOFTWARE IS NOT RETURNABLE**

**PLEASE REGISTER PROGRAM UPON INSTALLATION FOR  
CUSTOMER SUPPORT AND UPDATE INFORMATION**

*Upon completion of registration, you will receive  
updates when available for a period of 1 year.*

# W-2/W-3 FORMS For Laser Printers

W-2  
FORMS

W2 & 1099 Forms are NOT eligible for return or exchange after Jan. 1st

OFFICIAL FORMAT

ORDER EARLY!  
Most Forms Available In September

All Forms Are 8 1/2 X 11

## PRE-PRINTED W2 FORMS

Red  
Federal Copy A

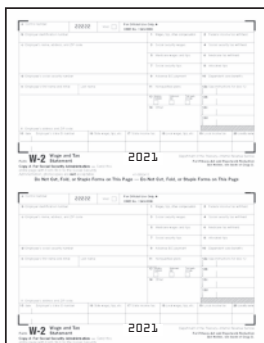


Form 5201

Printed in Red Drop-Out Ink.  
Not perforated

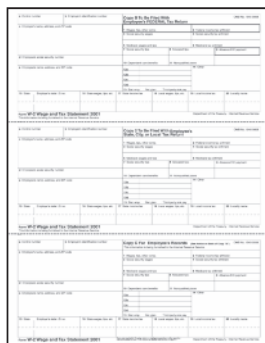
2-Up

Employee / Employer / State Copies - Choose Your Format



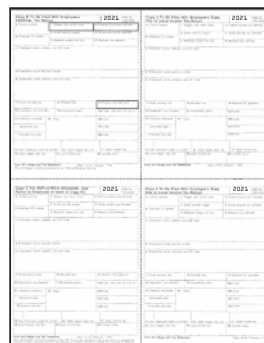
Form 5202 Copy B  
5203 Copy C  
5204 Copy D (Employer)

2-Up



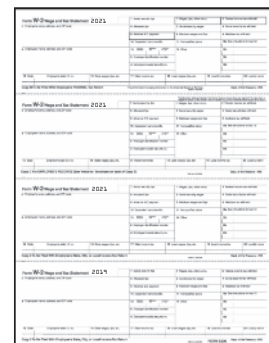
Form 5210  
Horizontal  
This form has copies B, C, & 2

3-Up



Form 5205  
This form has copies B, C, 2 & extra copy 2 all on one sheet.

4-Up



Form 5206  
This form has copies B, C, 2 & extra copy 2 all on one sheet.

4-Up Horizontal

W-3



Form 5200 (Red)

Don't forget to order Transmittal

## Blank Perforated Laser Copy

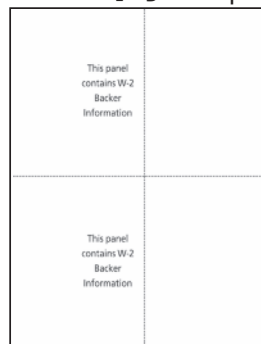
For Printing Employee  
Employer / State Copies Only



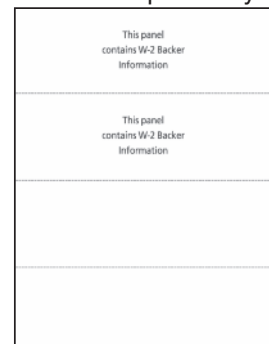
Form 5207  
2-Up



Form 5211  
3-Up



Form 5209  
4-Up



Form 5208  
4-Up Horizontal

### PRE-PRINTED W-2 FORMS PRICE LIST

Form #	Form Description	Code	Per Unit
5200	W-3 Federal Transmittal of Income & Tax Statement	D	\$8.45
5201	W-2 Federal IRS Copy A. Red Copy Contains filing information for 2 Employees	C	\$14.50
5202	W-2 Employee Copy B To be filed with Employee's Fed. Tax Return	C	\$14.50
5203	W-2 Employee Copy C or Copy 2 For Employee's Records	C	\$14.50
5204	W-2 Employer Record - Copy D or Copy 1	C	\$14.50
5205	W-2 Employee Copy B, C, 2 and 2 or Extra Copy - One Sheet per Employee	B	\$29.25
5206	W-2 4-Up Horizontal Features all Employees Copies	B	\$29.25
5210	W-2 3-Up Horizontal Employee Copies B, C, and 2	B	\$29.25

### BLANK LASER COPY PRICE LIST

Form #	Form Description	Code	Per Unit
5207	Blank Laser Paper - One Cross Perf. for W-2	C	\$14.50
5208	Blank Laser Paper - One Vert. Perf. & 3 Horizontal Perfs. for Form 5206	B	\$29.25
5209	Blank Laser Paper - One Vert. Perf. & One Horiz. Perf. for Form 5205	B	\$29.25
5211	Blank Laser Paper - One Vert. Perf. & 2 Horizontal Perfs. for Form 5210	B	\$29.25

#### ORDERING INFORMATION

- 4 PART STATES:** 100 EMPLOYEES - YOU WOULD ORDER 1 UNIT EACH OF FORMS 5201, 5202, 5203, & 5204.
- 6 PART STATES:** 100 EMPLOYEES - YOU WOULD ORDER 1 UNIT EACH OF FORMS 5201 & 5202, 2 UNITS EACH OF 5203 & 5204.
- 8 PART STATES:** 100 EMPLOYEES - YOU WOULD ORDER 1 UNIT EACH OF FORMS 5201 & 5202, 3 UNITS EACH OF 5203 & 5204.

#### CODES

##### CODE B:

1 Unit = 100 Sheets

##### Code C:

1 Unit = 100 Forms (50 Sheets 2-Up)

##### Code D:

1 Unit = 25 Forms (25 Sheets)

Continuous style available. Please see page 5 or call store for more information.

For W-2 Envelopes, See Page 4

All Forms On This Page Are Compatible With Our W-2 / 1099 Filer (See page 2)

# W-2 Forms For Laser Printers • W-2 Envelopes

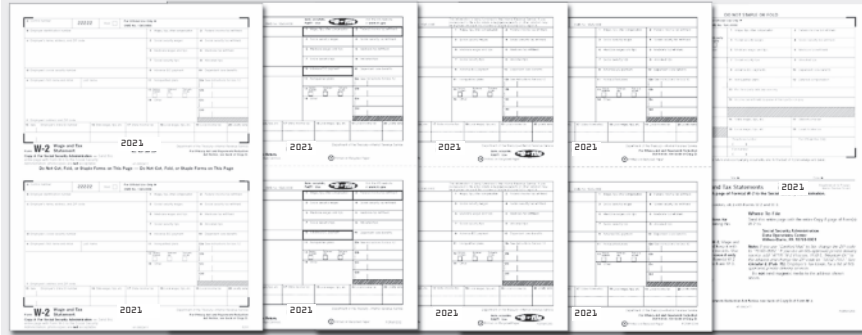
**EASY TO ORDER**

**LASER W-2 Pre-Packaged Sets**

**CONVENIENT**

Each set of W-2's contains all the forms needed to process information for 50 employees

RED COPY and  
PRINTED FORMS



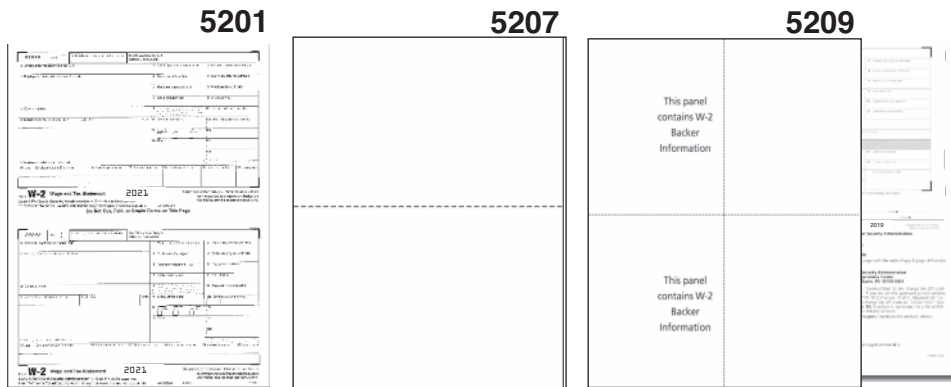
## 6-Part **PRINTED** Pre-Packed Set

Stock No **5650** Uncollated • Enough for 50 Recipient/Payees.  
Set includes: 50 Copy A (Red), 50 Copy B, 100 - COPY C/COPY 2, 100 - COPY D/COPY 1, 1-W-3 (W-2 Transmittal Form)

**YOUR NET COST**

**\$59.50** per unit of 50

RED COPY and  
BLANK FORMS



W2 & 1099 Forms are NOT eligible for return or exchange after Jan. 1st

## 6-Part **BLANK** Pre-Packed Set

Stock No **5746** Uncollated • Enough for 50 Recipient/Payees.  
Set includes: 50 Copy A (Red), 150 - Blank Forms (100 - Form 5207, 50-Form 5209), 1-W-3 (W-2 Transmittal Form)

THESE SETS CAN BE USED WITH OUR W-2/1099 FILER ON PAGE 2

## W-2 Double Window Envelopes

► Choose Envelope By Matching The Format of Your W-2's

**2-Up Format Blank or Pre-Printed**

No 6666-1

5<sup>3</sup>/<sub>4</sub> X 9<sup>1</sup>/<sub>4</sub>  
White Stock  
Inside Tint

**4-Up Format Blank or Pre-Printed**

No 9999-1

5<sup>3</sup>/<sub>4</sub> X 9  
White Stock  
Inside Tint

**4-Up (Horizontal) Format Blank or Pre-Printed**

No 4444-1

5<sup>5</sup>/<sub>8</sub> X 9  
White Stock  
Inside Tint

**3-Up Format Blank or Pre-Printed**

No 3333-1

3<sup>7</sup>/<sub>8</sub> X 8<sup>1</sup>/<sub>2</sub>  
White Stock  
Inside Tint

## W-2 ENVELOPE PRICE LIST

Form #	100	500	1000	2500
<b>6666-1</b>				
<b>9999-1</b>	\$44.00	\$35.95/100	\$32.80/100	\$29.90/100
<b>4444-1</b>				
<b>3333-1</b>	\$30.20	\$24.25/100	\$21.95/100	\$20.20/100



## PRE-PACKAGED LASER 1099 FORMS • CONTINUOUS STYLE W-2 &amp; 1099 FORMS

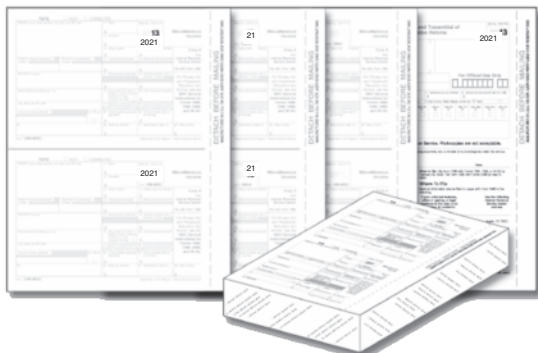
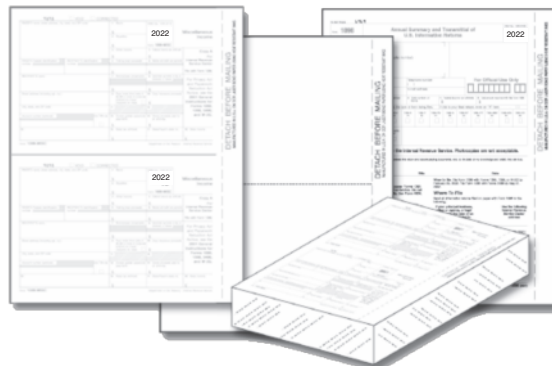
W-2 &  
1099  
FORMSW2 & 1099 Forms are NOT eligible for  
return or exchange after Jan. 1st

EASY TO ORDER

LASER 1099-MISC And 1099-NEC Pre-Packaged Sets

CONVENIENT

Each set of 1099-MISC and 1099-NEC contains all the forms needed to process information for 50 recipients

RED COPY and  
PRINTED FORMSRED COPY and  
BLANK FORMS**5-Part Printed Pre-Packed Set**

Stock No

**6105-1**

Uncollated • Enough for 50 Recipient/Payees.

Stock No

**NEC 6105**

Set includes: 50 Copy A Federal (Red),

50 Copy B Recipient, 150 Copy C

Payer/State, 1 1096 (1099 Transmittal Form)

These sets can be used with  
our W2/1099 Filer.

See Page 2

For 1099 Envelopes.  
See Page 6**5-Part Printed/Blank Pre-Packed Set**

Stock No

**6174**

Uncollated • Enough for 50 Recipient/Payees.

Set includes: 50 Copy A Federal (Red),

200 Blank Forms (#5174), 1 1096

(1099 Transmittal Form)

**\$55.80** per unit of 50**CONTINUOUS STYLE W-2 & 1099 FORMS***for Dot Matrix  
Printers***CONTINUOUS W2-FORMS**

CARBONLESS	STOCK NO.	DESCRIPTION	UNIT	NO. OF PARTS	NET PRICE PER UNIT	
					50	100
	<b>9811-6</b>	W-2 • 1-Wide 6-Part	50	6	<b>\$46.60</b>	<b>\$37.40/50</b>
	<b>9811-4</b>	W-2 • 1-Wide 4-Part	50	4	<b>\$33.25</b>	<b>\$27.90/50</b>

CARBONLESS	STOCK NO.	TRANSMITTALS W3	UNIT	NO. OF PARTS	NET PRICE PER UNIT	
					25	50
	<b>7933-2</b>	W3 • Transmittal • 2-Part Continuous	25	2	<b>\$16.70</b>	<b>\$14.50/25</b>

**CONTINUOUS 1099 FORMS**

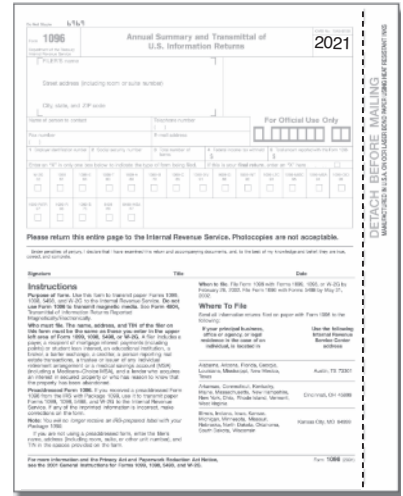
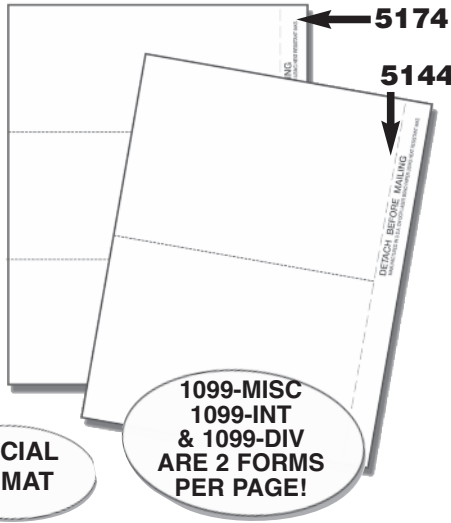
CARBONLESS	STOCK NO.	DESCRIPTION	UNIT	NO. OF PARTS	NET PRICE PER UNIT	
					50	100
	<b>7154-3</b>	1099-Miscellaneous • 3-Part Carbonless 1-Wide	50	3	<b>\$30.20</b>	<b>\$24.50/50</b>
	<b>NEC7154-3</b>	1099-NEC • 3-Part Non-Employee Compensation	50	3	<b>\$33.25</b>	<b>\$27.90/50</b>
	<b>7154-4</b>	1099-Miscellaneous • 4-Part	50	4	<b>\$33.25</b>	<b>\$27.90/50</b>
	<b>NEC7154-4</b>	1099-NEC • 4-Part Non-Employee Compensation	50	4	<b>\$33.25</b>	<b>\$27.90/50</b>
	<b>7150-4</b>	1099-Interest • 1-Wide	50	4	<b>\$33.25</b>	<b>\$27.90/50</b>
	<b>7152-4</b>	1099-Dividend • 1-Wide	50	4	<b>\$33.25</b>	<b>\$27.90/50</b>
<b>1096 TRANSMITTAL</b>					25	50
CARBON INTERLEAVED	<b>1096-2</b>	1096 Annual Summary & Transmittal • 1-Wide (Carbon Interleaved)	25	2	<b>\$16.50</b>	<b>\$14.50/25</b>

# 1099 FORMS

# 1099 • 1096 FORMS For Laser Printers • 1099 Envelopes

W2 & 1099 Forms are NOT eligible for return or exchange after Jan. 1st

## PRE-PRINTED & BLANK 1099 FORMS



OFFICIAL  
FORMAT

1099-MISC  
1099-INT  
& 1099-DIV  
ARE 2 FORMS  
PER PAGE!

## 1099 PRE-PRINTED FORM PRICE LIST

Form #	Form Description	Code	Per Unit
5100	1096 Federal Annual Summary & Transmittal U.S. Information Returns	D	\$8.95
5110	1099-MISC Federal Copy A Red Copy	C	\$14.50
NEC5110	1099-NEC Federal Copy A Red Copy 3-up Format	A	\$14.50
5111	1099-MISC Recipient Copy B	C	\$14.50
NEC5111	1099-NEC Recipient Copy B 3-up Format	A	\$14.50
5112	1099-MISC Payer or State Copy C	C	\$14.50
NEC5112	1099-NEC Payer or State Copy C 3-up Format	A	\$14.50
5120	1099-INT Federal Copy A Red Copy	C	\$12.25
5121	1099-INT Recipient Copy B	C	\$12.25
5122	1099-INT Payer or State Copy C	C	\$12.25
5130	1099-DIV Federal Copy A Red Copy	C	\$14.50
5131	1099-DIV Recipient Copy B	C	\$14.50
5132	1099-DIV Payer or State Copy C	C	\$14.50
5140	1099R Federal Copy A Red Copy	C	\$14.50
5141	1099R Employee Copy B	C	\$14.50
5142	1099R Recipient Copy C	C	\$14.50
5143	1099R For Payer Copy D	C	\$14.50
5160-1	1099S Federal Copy A Red Copy	A	\$12.25
5161-1	1099S Copy B	A	\$12.25
5162-1	1099S Payer or Copy C	A	\$12.25

Don't Forget To Order 1096 Transmittals

## BLANK LASER PAPER FOR 1099 FORMS

Blank Perforated Laser Paper to produce copies from your software. If filing an IRS copy, be sure to use the appropriate scannable Federal Copy A.

## 1099 BLANK FORM PRICE LIST

Form #	Form Description	Code	Per Unit
5144	Blank Laser Paper – 1 Vert. Perf & 1 Cross Perfs	C	\$14.50
5174	Blank Laser Paper – 1 Vert. Perf & 2 Cross Perfs	A	\$12.25

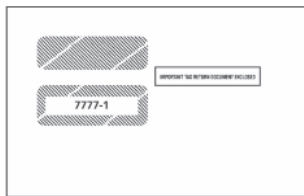
**CODE A:** 102 Forms per unit  
34 sheets (3up)

**CODE C:** 100 Forms per unit  
50 sheets (2up)

**CODE D:** 25 Forms per unit  
25 sheets

For  
pre-packaged  
sets, see  
page 5

## 1099 & 1099R WINDOW ENVELOPES



Stock No  
**7777-1**  
5 3/4" X 8 3/8"  
For Use With  
Forms 1099R, 1099-DIV,  
1099-INT and  
1099-MISC.  
For Forms of 2-up Format

24 LB. White Stock • Inside Tint For Privacy



Stock No  
**2222-1**  
3 7/8" X 8 3/8"  
For Use With Forms  
1099-NEC & 1099S  
For Forms of  
3-up Format

## 1099 ENVELOPE PRICE LIST

Stock No	For Use With Form	Your Cost Per 100			
		100	500	1000	2500
<b>7777-1</b>	For Forms of 2-up Format - 1099-DIV, 1099R, 1099-MISC, 1099-INT & 1098	\$44.00	\$35.95/100	\$32.80/100	\$29.90/100
<b>2222-1</b>	For Forms of 3-up Format - 1099-NEC & 1099S	\$29.50	\$23.50/100	\$20.90/100	\$18.95/100

# 1098 FORMS • E-FILE #9 ENVELOPES

1098  
FORMS  
+  
E-FILE  
ENVELOPES

## For Laser Printers

5150 (1098)  
RED COPY

Form 5150 (1098) Red Copy. This is a Mortgage Interest Statement form. It includes sections for 'Mortgage Interest Statement', 'Copy A', 'Copy B', and 'Copy C'. The form is designed to be printed on red paper.

5151

Form 5151. This is a Mortgage Interest Statement form. It includes sections for 'Mortgage Interest Statement', 'Copy A', 'Copy B', and 'Copy C'. The form is designed to be printed on white paper.

5152

Form 5152. This is a Mortgage Interest Statement form. It includes sections for 'Mortgage Interest Statement', 'Copy A', 'Copy B', and 'Copy C'. The form is designed to be printed on white paper.

## MORTGAGE INTEREST FORMS PRICE LIST

Form #	Description	Code	Per Unit
5150	1098 Mortgage/Interest, Copy A Red Copy	C	\$ 14.50
5151	1098 Mortgage/Interest, Copy B	C	\$ 14.50
5152	1098 Mortgage/Interest, Copy C & State Copy	C	\$ 14.50

*e-file*

## #9 REPLY ENVELOPES

For Signed 8879/8453 Forms • Personalized For Fast Response

Available in **four colors** to easily identify incoming mail  
Green • Grey • Yellow • Blue  
**Price includes all printing!**

Envelope template showing company name and address. The text inside the envelope reads: YOUR COMPANY NAME, PROFESSIONAL TITLE, 742 EAST WASHINGTON BOULEVARD, LOS ANGELES, CALIFORNIA 90021. The e-file logo is also present.

Envelope size #9 (3<sup>7</sup>/<sub>8</sub>" x 8<sup>7</sup>/<sub>8</sub>") to fit inside standard business envelope

COLOR	STOCK NO.	PRICE PER 500 ENVELOPES					
		500	1,000	2,000	3,000	5,000	10,000
BLUE	#9EF-BL	\$125.00	\$81.95 per 500	\$67.65 per 500	\$62.15 per 500	\$57.50 per 500	\$51.70 per 500
GREEN	#9EF-GN						
GREY	#9EF-GY						
YELLOW	#9EF-YE						

**SOLD IN UNITS OF 500**

X-STAMPERS  
FOR TAX  
PREPARERS

# PRE-INKED STAMPS FOR TAX PREPARERS

**Genuine Xstamper  
PRE-INKED STAMPS**

**Pre-Inked • Re-Inkable  
Fast Drying • Lifetime Guarantee  
Free protective cover!**



## CLIENT'S COPY

No. 1138X (BLUE INK) \$24.45 ea. Net

## TAXPAYER'S COPY

No. X4 (RED INK) \$64.85 ea. Net

## IMPORTANT Tax Documents Enclosed

No. X21 (RED INK) \$64.85 ea. Net

## AS ORIGINALLY FILED

No. X20 (RED INK) \$64.85 ea. Net

## AS AMENDED

No. X19 (RED INK) \$62.60 ea. Net

*e-filed*

No. X31 (GREEN INK) \$61.75 ea. Net

## SCANNED

No. 1829X (RED INK) \$24.45 ea. Net

## OPEN IMMEDIATELY

No. X33 (RED INK) \$64.85 ea. Net

## *Xstamper* STOCK TITLE STAMPS The clean, quiet stamp with the ink inside

**PRE-INKED - ONE COLOR**



**CONFIDENTIAL**

Order #1130X - RED

**FILE COPY**

Order #1071X - RED

**YOUR NET  
COST**

**COPY**

Order #1006X - BLUE

**COPY**

Order #1359X - RED

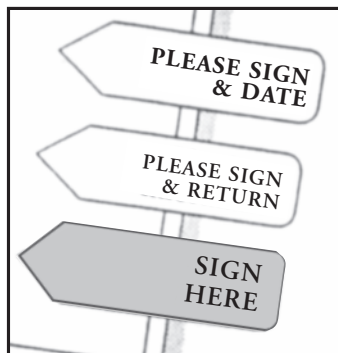
**\$28.40  
each**



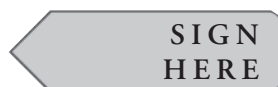
**Redi-Tag**

The Original Removable Indicator Tag

REDI-TAGS

**STANDARD REDI-TAGS**

- REMOVABLE • REUSABLE • ADHESIVE ON HALF THE TAG •
- SELECTED TITLES REFILLABLE • EASY TO USE DISPENSER



DISPENSER #81024 (RED)  
BULK ROLL #81184  
6 PK REFILL #91002



DISPENSER #81124 (YELLOW)  
BULK ROLL #75032  
6 PK REFILL #91032



DISPENSER #81041 (YELLOW)  
BULK ROLL #75041  
6 PK REFILL #91041



DISPENSER #81054 (RED)  
6 PK REFILL #91012



DISPENSER #81401 (MINT)  
6 PK REFILL #91401



DISPENSER #81344 (RED)  
6 PK REFILL #91037

FOR ABOVE TAGS ONLY

STANDARD DISPENSER 120 Tags	6 PACK REFILL 120 per roll, 6 rolls per box	BULK ROLL 750 Tags
<b>\$11.25</b> each	<b>\$35.65</b> box	<b>\$40.75</b> roll
6 @ <b>\$10.75</b> each OF THE SAME TITLE		

DOES NOT COMBINE FOR PRICING!

**REDI-TAGS FOR TAX PREPARERS**

EXCLUSIVELY AT ACCOUNTANT STATIONERS

- PACKAGED IN NEW EASIER-TO-USE DISPENSER FOR ONE-HANDED APPLICATION
- TAG YOUR RETURNS OR YOUR REPORTS FOR CLEAR INSTRUCTION FOR YOUR CLIENTS
- SELF-STICK, REMOVABLE
- GENUINE REDI-TAG®
- 120 TAGS PER DISPENSER-BULK ROLLS 750 TAGS (SELECTED TITLES ONLY)

**ALL TAGS 9/16" X 1.875"**MAIL THIS COPY TO  
STATEDISPENSER #RT-STATE  
(GREEN)THIS IS YOUR  
REFUNDDISPENSER #RT-REFUNDL  
(GREEN)PLEASE PAY  
THIS AMOUNTBULK ROLL #RT-PAYL-B  
(RED)PLEASE SIGN  
& RETURNBULK ROLL #75037  
(RED)AVAILABLE  
IN BULK

STANDARD DISPENSER (120 TAGS)

**\$24.25** EachBULK ROLLS (750 TAGS - NO DISPENSER)  
RT-PAYL-B AND # 75037**\$59.95** Roll**Notice To Client Pads****NOTICE TO CLIENTS**

Please draw check or prepare Electronic Payment for \$ \_\_\_\_\_

**PAYABLE TO:**

- ☐ United States Treasury    ☐ Employment Development Dept.  
☐ French/vee Tax Board    ☐ City Clerk  
☐ Other \_\_\_\_\_    ☐ State Board of Equalization

**FOR PAYMENT OF:**

- ☐ Federal Income Tax    ☐ Federal Unemployment Tax  
☐ State Income Tax    ☐ Sales Tax / Use Tax  
☐ Social Security & Withholding    ☐ Business License  
☐ State Unemployment Insurance & Withholding  
☐ Other \_\_\_\_\_

☐ Mail Form and Pay Electronically on or before: \_\_\_\_\_☐ Mail Form with Check on or before: \_\_\_\_\_

BE SURE TO SIGN RETURNS AT ALL POINTS MARKED "X"

Form #1907

ACCOUNTANT STATIONERS &amp; PRINTERS • (213) 749-4505 • 3000-000007

- **20# BOND CANARY**  
(Not A Post-it)

- **PADS in 50's**
- **SIZE 5 1/2" X 4 1/8"**

**Form #1907**

5 Pads per Package

**\$36.70**

# PRE-ADDRESSED ENVELOPES • CLIENT COPY ENVELOPES

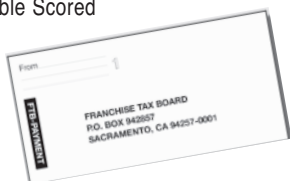
## PRE-ADDRESSED TAX ENVELOPES

REDI  
MADE

- **HEAVY WEIGHT 28 LB** TO PROTECT CONTENTS • **EXTRA STRONG GUMMING**
- **DOUBLE SCORE** FOR BULKY CONTENTS • YOUR CHOICE OF **THREE SIZES**

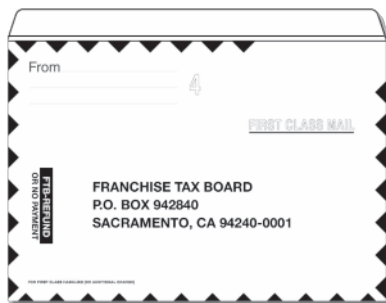
### SIZE 10 (Standard Business Size)

- 4 1/8" X 9 1/2"
- Double Scored



### SIZE 6 X 9 (Forms folded in half)

- GREEN FIRST CLASS BORDER
- TOP OPENING FOR EASY STUFFING
- DOUBLE SCORED FOR BULKY CONTENTS



### SIZE 9 X 12 (Mailing forms flat)

- GREEN FIRST CLASS BORDER
- TOP OPENING FOR EASY STUFFING
- DOUBLE SCORED FOR BULKY CONTENTS



**SEE OPPOSITE PAGE FOR  
GOVERNMENT ADDRESSES  
AVAILABLE AND STOCK NO.'S**

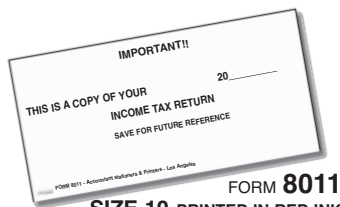
**ALL 6"x9" & 9"x12" ARE "TOP OPEN" FOR EASY STUFFING!**

## CLIENT COPY ENVELOPES

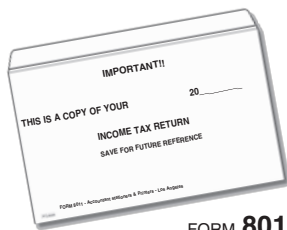
### AVAILABLE IN **FOUR** SIZES!

DOUBLE SCORED FOR BULKY CONTENTS!

EASY TO INSERT RETURN  
OR FOLDER • USE WHEN  
NOT MAILING RETURN



FORM 8011  
SIZE 10 PRINTED IN RED INK



FORM 8016  
SIZE 6" x 9"  
PRINTED IN RED INK



FORM 8012  
SIZE 9" x 12" PRINTED IN BLACK INK

FORM 8010  
SIZE 10" x 13"  
PRINTED IN BLACK INK

**FOR SOFTWARE COMPATIBLE  
ORGANIZER, CLIENT RETURN,  
AND TAX FILING ENVELOPES,  
PLEASE SEE PAGES**

**25, 27, 28, 29**

**FOR ADDITIONAL CLIENT  
COPY ENVELOPES PLEASE  
SEE PAGES**

**13 & 14**

**\* ENVELOPES DO NOT ASSORT FOR PRICING \***

### PRE-ADDRESSED AND CLIENT COPY ENVELOPES PRICE LIST

SIZE 10 4 1/8 X 9 1/2	SIZE 6 X 9 WHITE FIRST CLASS	SIZE 9 X 12 WHITE FIRST CLASS	SIZE 10 X 13 CLIENT COPY ENVELOPE
YOUR NET COST PER 100	YOUR NET COST PER 100	YOUR NET COST PER 100	YOUR NET COST PER 100
100 .....\$16.25	100 .....\$24.50	100 .....\$35.95	100 .....\$41.40
500 .....\$13.50 per 100	500 .....\$20.65 per 100	500 .....\$33.25 per 100	500 .....\$36.25 per 100
1000 .....\$12.05 per 100	1000 .....\$17.40 per 100	1000 .....\$27.55 per 100	1000 .....\$31.90 per 100

SOLD IN MULTIPLES OF 100 ONLY  
FOR ADDRESS AND ZIP CODE INFORMATION, SEE NEXT PAGE

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

**PRE-ADDRESSED ENVELOPES**

FRANCHISE TAX BOARD

**ENVELOPES**  
**PRE-**  
**ADDRESSED**

**ALL ADDRESSES  
ARE SUBJECT TO CHANGE  
BY IRS & FTB**

- Step 1: Choose government agency**  
**Step 2: Choose type of return / or address needed**  
**Step 3: Select envelope size**  
**Step 4: Order by stock number listed under size**

**WE RECOMMEND  
PURCHASING  
ONLY THE AMOUNT  
NEEDED FOR ONE  
FILING SEASON**

GOVT. AGENCY	TYPE OF RETURN	ADDRESS	SIZES AVAILABLE		
			SIZE 10	SIZE 6" X 9"	SIZE 9" X 12"
			STOCK NO.	STOCK NO.	STOCK NO.
CALIF. FTB	FILING OF INDIVIDUAL/SCANNABLE RETURNS WITH PAYMENTS	P.O. BOX 942867 SACRAMENTO, CA 94267-0001	<b>FTB11</b>	<b>FTB16</b>	<b>FTB112</b>
CALIF. FTB	CORPORATION/PARTNER WITH PAYMENT	P.O. BOX 942857 SACRAMENTO, CA 94257-0501	<b>FTB31</b>	<b>FTB36</b>	<b>FTB312</b>
CALIF. FTB	INDIVIDUAL/SCANNABLE REFUND OR NO PAYMENT	P.O. BOX 942840 SACRAMENTO, CA 94240-0001	<b>FTB41-1</b>	<b>FTB46-1</b>	<b>FTB412-1</b>
CALIF. FTB	CORPORATION/PARTNER REFUND OR NO PAYMENT	P.O. BOX 942857 SACRAMENTO, CA 94257-0500	<b>FTB51</b>	<b>FTB56</b>	<b>FTB512</b>
CALIF. FTB	PAYMENT VOUCHER E-FILED 3582	P.O. BOX 942867 SACRAMENTO, CA 94267-0008	<b>FTB81</b>	—	—
CALIF. FTB	CORPORATION/PARTNER PAYMENT VOUCHER	P.O. BOX 942857 SACRAMENTO, CA 94257-0531	<b>FTB101</b>	—	—
CALIF. FTB	ESTIMATES	P.O. BOX 942867 SACRAMENTO, CA 94267-0008	<b>540ES-8</b>	—	—
CALIF. FTB	CORPORATION ESTIMATES	P.O. BOX 942857 SACRAMENTO, CA 94257-0531	<b>100ESE*</b>	—	—

\*Printed on 24lb White Wove Stock

\* ENVELOPES DO NOT ASSORT FOR PRICING \*

PRE-ADDRESSED AND CLIENT COPY ENVELOPES PRICE LIST		
SIZE 10 4 1/8 X 9 1/2	SIZE 6 X 9 WHITE FIRST CLASS	SIZE 9 X 12 WHITE FIRST CLASS
YOUR NET COST PER 100	YOUR NET COST PER 100	YOUR NET COST PER 100
100 .....\$16.25	100 .....\$24.50	100 .....\$35.95
500 .....\$13.50 per 100	500 .....\$20.65 per 100	500 .....\$33.25 per 100
1000 .....\$12.05 per 100	1000 .....\$17.40 per 100	1000 .....\$27.55 per 100

SOLD IN MULTIPLES OF 100 ONLY

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

**Additional addresses available if ordered in multiples of 500. Please furnish full address.**

# IRS - WITH A PAYMENT

ALL ADDRESSES  
ARE SUBJECT TO CHANGE  
BY IRS & FTB

Addresses for Individual Tax Returns  
Practitioners should mail returns and payment to the following  
Internal Revenue Service Center Addresses

CHOOSE ADDRESS NEEDED, THEN SELECT ENVELOPE SIZE, PLEASE ORDER BY STOCK NUMBER FOR ACCURACY

FORM	CLIENTS WHO LIVE IN:	WITH A PAYMENT	SIZES AVAILABLE		
			SIZE 10	SIZE 6" X 9"	SIZE 9" X 12"
1040	ALASKA, CALIFORNIA, HAWAII, OHIO WASHINGTON ARIZONA. COLORADO, IDAHO, KANSAS. MICHIGAN, MONTANA, NEBRASKA, NEVADA, NEW MEXICO, NORTH DAKOTA, OREGON SOUTH DAKOTA, UTAH, WYOMING	INTERNAL REVENUE SERVICE P.O. BOX 802501 CINCINNATI, OH 45280-2501	STOCK NO.	STOCK NO.	STOCK NO.
1040A			1040VOH1	1040VOH6	1040VOH12
1040EZ					

## IRS - WITHOUT PAYMENT

FORM	CLIENTS WHO LIVE IN:	WITHOUT A PAYMENT	SIZES AVAILABLE		
			SIZE 10	SIZE 6" X 9"	SIZE 9" X 12"
1040	ALASKA, CALIFORNIA, HAWAII, OHIO WASHINGTON ARIZONA. COLORADO, IDAHO, KANSAS. MICHIGAN, MONTANA, NEBRASKA, NEVADA, NEW MEXICO, NORTH DAKOTA, OREGON SOUTH DAKOTA, UTAH, WYOMING CONNECTICUT, DISTRICT OF COLUMBIA, MARYLAND, PENNSYLVANIA, RHODE ISLAND, WEST VIRGINIA	DEPARTMENT OF TREASURY INTERNAL REVENUE SERVICE OGDEN, UT 84201-0002	STOCK NO.	STOCK NO.	STOCK NO.
1040A			UT02-1	UT02-6	UT02-12
1040EZ					

## IRS ESTIMATE 1040-ES

FORM	CLIENTS WHO LIVE IN:	CODE A	SIZE 10 STOCK NO.
1040-ES	ALASKA, ARIZONA, CALIFORNIA, COLORADO, HAWAII, IDAHO, KANSAS, MICHIGAN, MONTANA, NEBRASKA, NEVADA, NEW MEXICO, OHIO, OREGON, NORTH DAKOTA, SOUTH DAKOTA, UTAH, WASHINGTON WYOMING	INTERNAL REVENUE SERVICE P.O. BOX 802502 CINCINNATI, OH, 45280-2502	1040ES-OH

Additional Addresses Available, If Ordered In Multiples of 500.

Please Furnish Full Address. Call For Pricing

GOVT. AGENCY	ADDRESS STYLE	ADDRESS	AVAILABLE SIZES		
			SIZE 10	SIZE 6" X 9"	SIZE 9" X 12"
IRS	NO ZIP + 4	OGDEN, UT 84201	STOCK NO.	STOCK NO.	STOCK NO.
			IRS01	IRS06	IRS012

For Price Information — See Page 10

## CLIENT COPY • COURTESY ENVELOPES

## E-FILE COMPLETED TAX RETURNS • ALL IN ONE

- Federal Results
- Federal Estimates
- Preparation Statement
- State Results
- State Estimates
- Tax Payment Record
- Large Enough To Hold Returns And Support Documents

NEW

NEW

ESTIMATED TAXES																																																																										
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <h3 style="text-align: center; margin: 0;">FEDERAL</h3> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Estimated Tax</td> <td style="width: 20%; text-align: right;">\$ _____</td> </tr> <tr> <td>Less: Overpayment (from other side)</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td><b>Total Estimated Tax Payable</b></td> <td style="text-align: right;"><b>\$ _____</b></td> </tr> <tr> <td colspan="2"><b>To be paid as follows on or before dates indicated</b></td> </tr> <tr> <td>1st Quarter - 4 / 15 /</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>2nd Quarter - 6 / 15 /</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>3rd Quarter - 9 / 15 /</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>4th Quarter - 1 / 15 /</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td colspan="2"><b>Make checks payable to: United States Treasury</b></td> </tr> </table> </div> <div style="width: 48%;"> <h3 style="text-align: center; margin: 0;">STATE</h3> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Estimated Tax</td> <td style="width: 20%; text-align: right;">\$ _____</td> </tr> <tr> <td>Less: Overpayment (from other side)</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td><b>Total Estimated Tax Payable</b></td> <td style="text-align: right;"><b>\$ _____</b></td> </tr> <tr> <td colspan="2"><b>To be paid as follows on or before dates indicated</b></td> </tr> <tr> <td>1st Quarter - / /</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>2nd Quarter - / /</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>3rd Quarter - / /</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>4th Quarter - / /</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td colspan="2"><b>Make checks payable to: _____</b></td> </tr> </table> </div> </div>					Estimated Tax	\$ _____	Less: Overpayment (from other side)	\$ _____	<b>Total Estimated Tax Payable</b>	<b>\$ _____</b>	<b>To be paid as follows on or before dates indicated</b>		1st Quarter - 4 / 15 /	\$ _____	2nd Quarter - 6 / 15 /	\$ _____	3rd Quarter - 9 / 15 /	\$ _____	4th Quarter - 1 / 15 /	\$ _____	<b>Make checks payable to: United States Treasury</b>		Estimated Tax	\$ _____	Less: Overpayment (from other side)	\$ _____	<b>Total Estimated Tax Payable</b>	<b>\$ _____</b>	<b>To be paid as follows on or before dates indicated</b>		1st Quarter - / /	\$ _____	2nd Quarter - / /	\$ _____	3rd Quarter - / /	\$ _____	4th Quarter - / /	\$ _____	<b>Make checks payable to: _____</b>																																			
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<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <ul style="list-style-type: none"> <li>Enter your Social Security number and the words "Estimated Tax" on your check or money order.</li> <li>If your income expectations change to a noticeable degree, revised estimates may be advisable.</li> </ul> </div> <div style="width: 48%;"> <ul style="list-style-type: none"> <li>To avoid penalties and interest, be sure to mail each installment on or before the date indicated above.</li> <li>Enclose with each payment a filled-in voucher supplied to you for this purpose. If you have questions, please call.</li> </ul> </div> <div style="width: 48%;"> <ul style="list-style-type: none"> <li>Mail each installment in the envelope provided for this purpose.</li> <li>It could be to your advantage to pay the 4th Quarter State installment on or before 12/31.</li> </ul> </div> </div>																																																																										
<h2 style="margin: 0;">RECORD OF PAYMENTS</h2>																																																																										
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SOLD IN UNITS OF 100			
STOCK NO.	100	500	1,000
<b>EF-912</b>	<b>\$63.25</b>	<b>\$52.80</b> per 100	<b>\$45.40</b> per 100

TO PERSONALIZE THESE ENVELOPES	
500 OR LESS .....	<b>\$113.00</b>
1000 OR LESS .....	<b>\$156.00</b>
<b>PLUS STOCK</b>	

**COURTESY ENVELOPE FOR  
1040-ES WITH INSTRUCTIONS**

Order No.  
**805**

100	500	1,000
<b>\$31.65</b>	<b>\$26.95</b> per 100	<b>\$22.70</b> per 100

## Double scored for bulky contents

# IMPORTANT!!

## ESTIMATED TAX PAYMENTS FOR \_\_\_\_\_

The enclosed declaration-vouchers and return envelopes are provided for you to make your declaration of estimated tax and to pay the installments due. **No bills will be sent.**

**FEDERAL DECLARATION**

Make check payable to UNITED STATES TREASURY and enclose vouchers as follows.

	AMOUNT	DATE PAID	CHECK NO.
Good from prior year	+		
Voucher #1 due April 15th	+		
Voucher #2 due June 15th	+		
Voucher #3 due Sept. 15th	+		
Voucher #4 due Jan. 15th	+		
<b>TOTAL ESTIMATED TAX</b>			

**STATE DECLARATION**

Make check payable to FRANCHISE TAX BOARD or APPROPRIATE STATE AGENCY and enclose vouchers as follows.

	AMOUNT	DATE PAID	CHECK NO.
Credit from prior year	-		
Voucher #1 due April 15th	+		
Voucher #2 due June 15th	+		
Voucher #3 due Sept. 15th	+		
Voucher #4 due Jan. 15th	+		
<b>TOTAL ESTIMATED TAX</b>			

**NOTE:** Separate checks are required for your \_\_\_\_\_ estimates and the tax due on your \_\_\_\_\_ return.

Please print your social security number and daytime phone number on check. Be sure to write "Estimated Tax" on your checks.

FORM 1040 (REVISED 4-87)

ACCOUNTANT SPENDING & PRINTING • LOS ANGELES

SIZE 12 4<sup>3</sup>/<sub>4</sub>" X 11"



# TAX RECORD ENVELOPES

## INCOME TAX RECORD ENVELOPES

**9" X 12"**

## Black Ink on

## White Side-Open Envelopes

**Sold in units  
of 100**

Your Net Cost  
**\$52.80**

Per 100

Order No. **910EP**

## Free Samples Available

TO PERSONALIZE THESE ENVELOPES	
500 OR LESS .....	\$113.00
1000 OR LESS .....	\$156.00
PLUS STOCK	

# CLIENT MATERIALS TAX ENVELOPE

**RETURN CLIENTS ORIGINAL TAX MATERIALS IN THIS PROFESSIONAL ENVELOPE**

**Now in  
28 lb.  
White**



- **10" x 13" for extra capacity**
- **28 lb. White Stock for strength**
- **Coordinates with our software compatible folders (see pages 24, 26, 28)**

**~ Choice of 3 color inks ~**  
**Dk Blue • Burgundy • Dk Green**

**Sold in units of 100**

Order No.

**CTM-BL** - Blue Ink  
**CTM-BG** - Burgundy Ink  
**CTM-GN** - Green Ink

## YOUR NET COST

100	500	1000
<b>\$46.60</b>	<b>\$42.60</b>	<b>\$38.50</b>
	per 100	per 100

# BLANK CD • CD COVERS • YEAR LABELS • NOTICE TO CLIENT PADS

BLANK CD,  
& COVERS  
YEAR LABELS  
POST-IT PADS

## BLANK CD'S FOR TAX RETURNS

### PROFESSIONAL CD DESIGNS FOR TAX RETURNS!

- Design printed on CD — No labels! • Quality blank CD-R's
- Download client returns in a PDF format\*
- Save paper • Save time • Save space

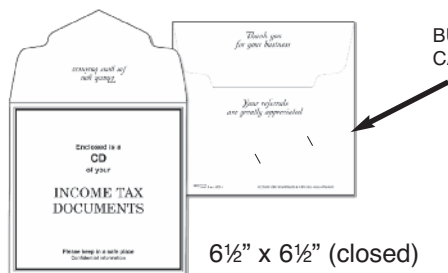


YOUR COST PER 50		
50	100	500
<b>\$105.00</b>	<b>\$84.00</b> per 50	<b>\$66.50</b> per 50

\*Check with your software company for instructions.

Order No:  
**#1040-CD**  
**#LIBERTY-CD**

## CD COVERS FOR TAX RETURNS!



BUSINESS  
CARD SLIT

- Business card slit for personalization.
- Compliments our software compatible folders.
- Fits easily into pocket
- White premium card stock

YOUR COST PER 50		
50	100	500
<b>\$82.00</b>	<b>\$62.00</b> per 50	<b>\$45.50</b> per 50

STOCK No.  
**CDE-4**

## "TAX YEAR" LABELS

**2022**

### ROLL OF 50

Actual Size 1 1/2" X 1 1/2" • CHOICE OF 3 COLORS

50 PER ROLL • **\$7.60** PER ROLL

<b>White Gloss</b>	<b>Silver Foil</b>	<b>Gold Foil</b>
Stock No.	Stock No.	Stock No.
<b>YEAR-WHT21</b>	<b>YEAR-SLV21</b>	<b>YEAR-GLD21</b>

**OR**

**BY BULK**

### ROLL OF 250

**BULK 250 PER ROLL • \$25.15 PER ROLL**

<b>White Gloss</b>	<b>Silver Foil</b>	<b>Gold Foil</b>
Stock No.	Stock No.	Stock No.
<b>YEAR-WHT-B21</b>	<b>YEAR-SLV-B21</b>	<b>YEAR-GLD-B21</b>

## "SAVE DOCUMENTS" LABEL

**PLEASE SAVE**

IT IS RECOMMENDED THAT TAX  
RECORDS AND SUPPORTING DOCUMENTS  
BE SAVED FOR A PERIOD OF 4 YEARS

Actual Size 2 3/16" X 1 1/4"

<b>Silver Foil</b>	<b>Gold Foil</b>
<b>14-SAVE</b>	<b>14-SAVE-G</b>

50 PER ROLL • **\$7.65** PER ROLL

## TAXPAYER INSTRUCTION FORMS

### Genuine 3M® POST-IT NOTES

Convenient, yet noticeable size, 2" X 3"

**PLEASE SIGN AND RETURN**

This return is being  
**Electronically Filed**  
upon receipt

Stock No.  
**174-ASP**

Sign and Send Check  
to  
**FRANCHISE TAX BOARD**

For: \$ \_\_\_\_\_  
Due: \_\_\_\_\_  
Please write Social Security No. on your  
check and reference what check is for

Stock No.  
**152-ASP**

This return is being  
**ELECTRONICALLY FILED**  
upon receipt of  
**8879 AND**  
**Tax Preparation Fee**

Stock No.  
**181-ASP**

Sign and Send Check  
to  
**UNITED STATES TREASURY**

For: \$ \_\_\_\_\_  
Due: \_\_\_\_\_  
Please write Social Security No. on your  
check and reference what check is for

Stock No.  
**150-ASP**

Sign and Send Check  
to

For: \$ \_\_\_\_\_  
Due: \_\_\_\_\_  
Please write Social Security No. on your  
check and reference what check is for

Stock No.  
**171-ASP**

- Each title sold separately
- Yellow with Red Ink
- 50 sheets per pad
- 5 pads per package (sold by package only)

**\$15.25**

Your cost per Package  
5 Pads per Package

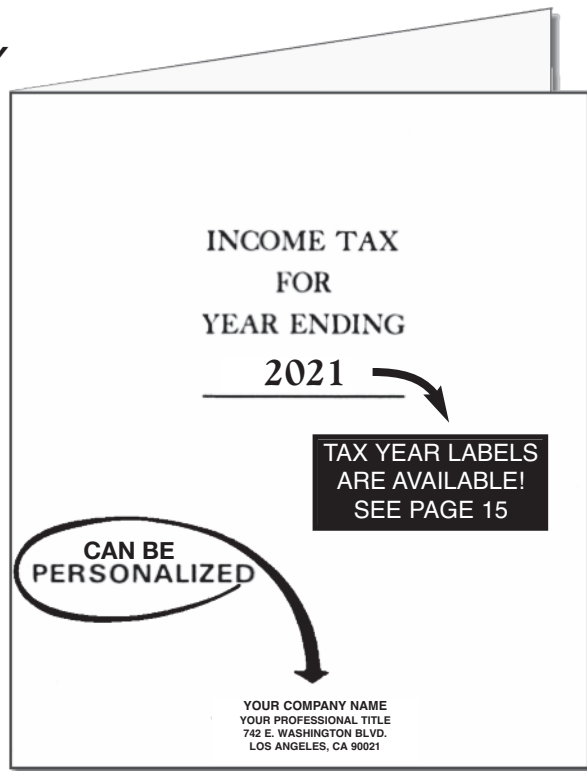
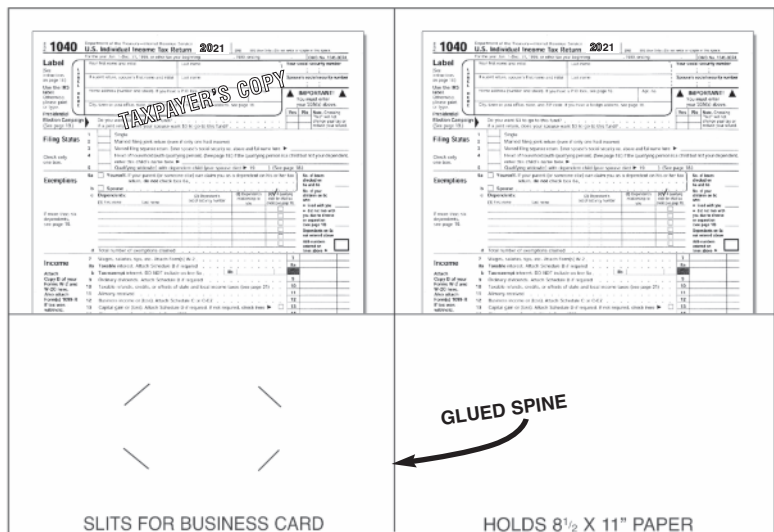
TAXPAYER  
PORTFOLIOS

# TWO POCKET TAXPAYER PORTFOLIOS

## OUR MOST POPULAR FOLDER JUST GOT BETTER!

**NEW &  
IMPROVED!**

**A HANDY PORTFOLIO THAT SEPARATES CLIENT'S COPY  
FROM MAILING COPIES OR  
FEDERAL FROM STATE COPIES**



**NOW EVEN STURDIER!**  
**80 lb Felt Finish Cover Stock • Bright White**  
Pockets Glued At Spine To Keep Documents In Place

**E-6 — EXTRA CAPACITY PORTFOLIOS, 9 3/4" X 12 5/8", Holds Approximately 80 Sheets 20lb. Bond (40 Sheets Each Pocket)**

**E-7 — STANDARD CAPACITY PORTFOLIOS, 9 3/8" X 11 3/4", Holds Approximately 40 Sheets 20lb. Bond (20 Sheets Each Pocket)**

### STOCK PORTFOLIOS WITH TAX TITLE IN BLACK INK

STOCK NO.	DESCRIPTION	UNIT PRICE — PER BOX OF 25*			
		25 (1)	125 (5)	500 (20)	1000 (40)
<b>E-6</b>	EXTRA CAP.	<b>\$43.80</b>	<b>\$39.65</b> per 25	<b>\$35.95</b> per 25	<b>\$31.95</b> per 25
<b>E-7</b>	STAND. CAP.	<b>\$40.20</b>	<b>\$36.75</b> per 25	<b>\$33.25</b> per 25	<b>\$28.90</b> per 25

**AVAILABLE IN  
TWO SIZES**

## PERSONALIZE YOUR PORTFOLIOS

PRICE INCLUDES STOCK AND 5 LINES PRINTED IN BLACK INK  
FOR OVER 5 LINES OF TYPE ADD \$10.00 PER LINE TO PRICE

PLEASE SEE PAGE 35 FOR TYPESTYLES. IF NO TYPE STYLE IS CHOSEN, STYLE A-T (SHOWN) WILL BE USED

### PERSONALIZED PORTFOLIOS

Note: For fastest delivery, please order before January

WITH TAX TITLE — AND YOUR COMPANY NAME, TITLE, ADDRESS & PHONE NUMBER IMPRINTED IN BLACK INK

STOCK NO.	DESCRIPTION	UNIT PRICE INCLUDING STOCK & IMPRINTING — PER CARTON OF 125 PORTFOLIOS*							
		1 CTN—125	2 CTN—250	3 CTN—375	4 CTN—500	6 CTN—750	7 CTN—875	8 CTN—1000	
<b>#E6</b>	EXTRA CAP.	<b>\$378.00</b>	<b>\$278.00/125</b>	<b>\$240.00/125</b>	<b>\$219.00/125</b>	<b>\$211.00/125</b>	<b>\$193.00/125</b>	<b>\$180.00/125</b>	
<b>#E7</b>	STAND. CAP.	<b>\$367.00</b>	<b>\$264.00/125</b>	<b>\$226.00/125</b>	<b>\$206.00/125</b>	<b>\$198.00/125</b>	<b>\$179.00/125</b>	<b>\$169.00/125</b>	

SOLD IN MULTIPLES OF 125 ONLY • TO ADD 2021 UNDER YEAR ENDING, ADD \$12.00 PER LOT

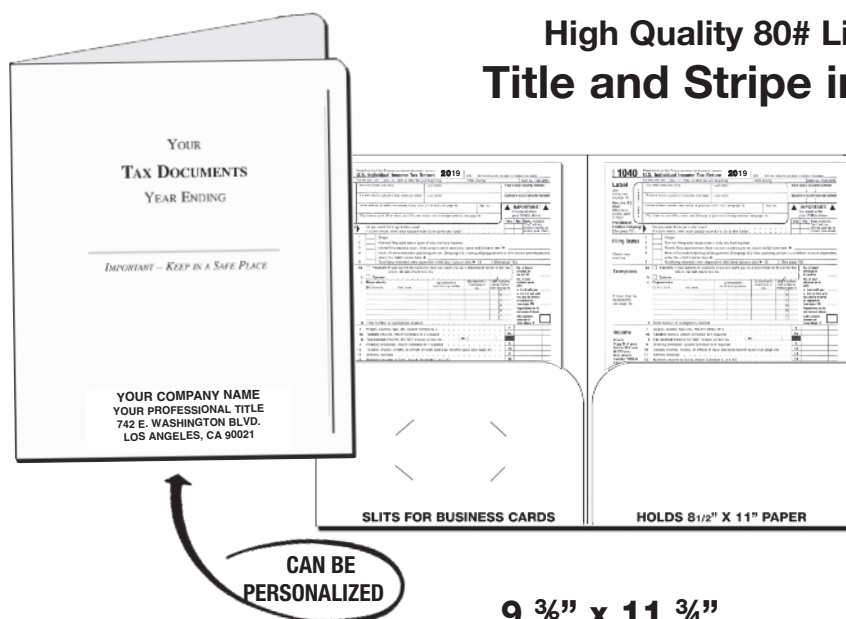
PRICES SUBJECT TO CHANGE WITHOUT NOTICE

## TWIN POCKET PORTFOLIOS • SIDE BIND COVER

By Popular Demand

TWIN POCKET  
REPORT COVERS

• Dark Blue • Burgundy • Dark Green •

High Quality 80# Linen Finish  
Title and Stripe in Silver Ink

AVAILABLE  
BLANK  
OR  
PERSONALIZED  
IN SILVER INK!

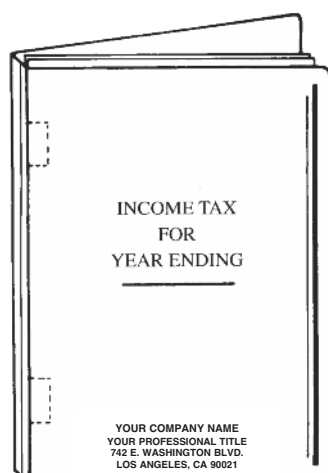
9 3/8" x 11 3/4"

Holds approximately 60 sheets 20 lb. Bond (30 sheets each pocket)

BLANK				
SOLD BY BOX OF 25*				
STOCK NO.	25(1)	125(5)	500(20)	1000 (40)
NAVY BLUE #STP-12	\$63.70	\$59.50 per box	\$54.00 per box	\$49.90 per box
BURGUNDY #STP-16				
DARK GREEN #STP-17				

PERSONALIZED				
PRICE INCLUDES STOCK AND 5 LINES OF TYPE IN SILVER INK				
SOLD BY CARTONS OF 125*				
STOCK NO.	125(1)	250(2)	500(4)	1000 (8)
NAVY BLUE #STP-12	\$498.00	\$398.00 per ctn	\$321.00 per ctn	\$277.00 per ctn
BURGUNDY #STP-16				
DARK GREEN #STP-17				

## SIDE BIND EXTRA CAPACITY COVER



PRICE INCLUDES  
STOCK AND 5 LINES  
PRINTED IN BLACK INK  
FOR OVER 5 LINES OF  
TYPE ADD \$10.00 PER  
LINE TO PRICE

PLEASE SEE  
PAGE 35 FOR  
TYPEFACES

## STOCK COVERS Title and Border in Black Ink

STOCK NO.	UNIT PRICE-PER 50 COVERS*			
	50	100	500	1000
E16-1 Grey	\$69.40	\$66.60 per 50	\$59.50 per 50	\$55.80 per 50
E16-2 Blue				

SOLD IN MULTIPLES OF 50 ONLY

PERSONALIZED COVERS with Printed Title and Border  
Your Company Name, Address, & Phone Number Imprinted in Black Ink

STOCK NO.	UNIT PRICE INCLUDING STOCK & IMPRINTING—PER 100*				
	100	200	300	500	1000
#E16-1 Grey	\$274.00	\$196.00 per 100	\$172.00 per 100	\$145.00 per 100	\$124.00 per 100
#E16-2 Blue					

SOLD IN MULTIPLES OF 100 ONLY—TO ADD 2021 UNDER "YEAR ENDING" ADD \$12.00 PER LOT.

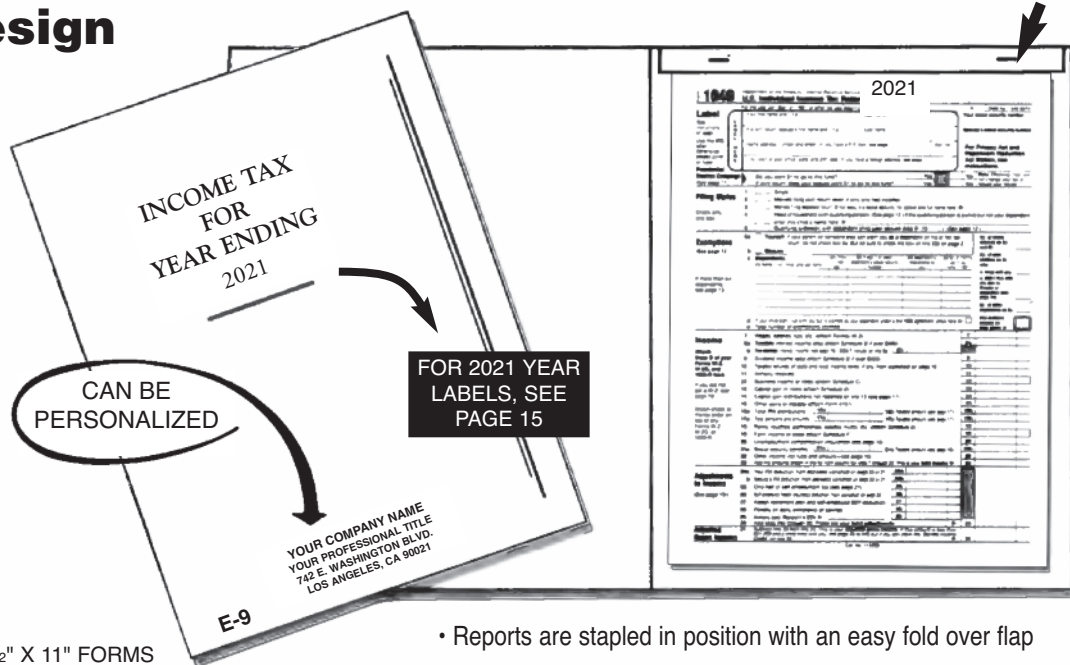
# CLIENT RETURN COVERS



THE IDEAL WAY TO PRESENT TAX FORMS IN  
AN ECONOMICAL BUT PROFESSIONAL WAY

EASY! Just fold over & staple

## Top Bind Design



TO FIT 8 1/2" X 11" FORMS

- Bright white vellum finish cover stock

- Reports are stapled in position with an easy fold over flap
- Extra scores for larger capacities  
(Holds up to 60 sheets of 20 lb. Bond Paper)

### STOCK COVERS

WITH TAX TITLE AND BORDER IN BLACK INK

STOCK NO.	COLOR	UNIT PRICE PER 50 COVERS*			
		50	100	500	1000
<b>E-9</b>	WHITE	<b>\$47.75</b>	<b>\$44.30</b> per 50	<b>\$39.90</b> per 50	<b>\$36.90</b> per 50

SOLD IN MULTIPLES OF 50 ONLY

## PERSONALIZE YOUR COVERS

Price includes stock and 5 lines printed in black ink.

**For over 5 lines of type add \$10.00 per line to price.**

Please see page 35 for type styles. If no type style is chosen, style A-T (shown) will be used.

**FOR FASTEST  
DELIVERY ORDER  
BEFORE JANUARY**

### PERSONALIZED COVERS WITH TAX TITLE AND BORDER

AND YOUR COMPANY NAME, TITLE, ADDRESS & PHONE NUMBER IMPRINTED IN BLACK INK

STOCK NO.	COLOR	UNIT PRICE INCLUDING STOCK & IMPRINTING — PER 100 COVERS*				
		100	200	300	500	1000
<b>#E9</b>	WHITE	<b>\$239.00</b>	<b>\$148.00</b> per 100	<b>\$132.00</b> per 100	<b>\$103.00</b> per 100	<b>\$89.00</b> per 100

SOLD IN MULTIPLES OF 100 ONLY — TO ADD 2021 UNDER "YEAR ENDING" ADD \$12.00 PER LOT

FREE SAMPLE SENT ON REQUEST / PRICES SUBJECT TO CHANGE WITHOUT NOTICE

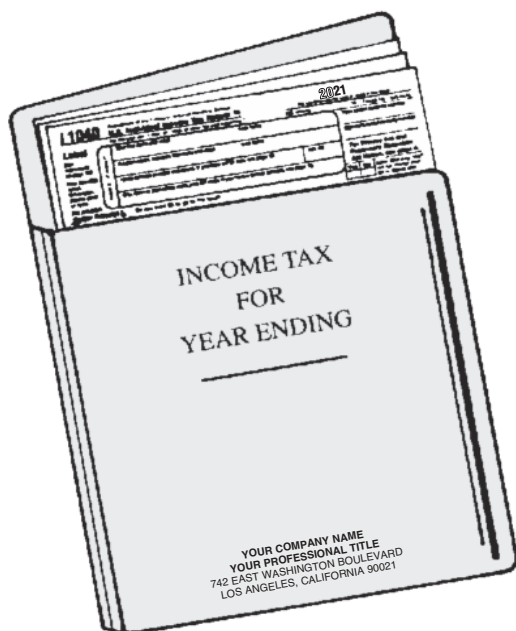


# CLIENT RETURN COVERS

CLIENT  
RETURN  
COVERS

## "CUT-A-WAY" EXTRA CAPACITY TAX COVER TWO INSIDE FLAPS

- *Special cut-out front shows client's name and address from Form 1040*
    - *Two large inside flaps*
    - *Slits for business cards*
  - *Full 1/2" spine*
  - *Large 120 sheet capacity*
  - *3 beautiful colors*
- Grey (-1) Blue (-2) Mauve (-6)*



### STOCK COVERS Title and Border in Black Ink

STOCK NO.	COLOR	UNIT PRICE-PER 50 COVERS*			
		50	100	500	1000
E13-1	GREY	\$79.00	\$73.00 per 50	\$68.00 per 50	\$61.00 per 50
E13-2	BLUE				
E13-6	MAUVE				

SOLD IN MULTIPLES OF 50 ONLY

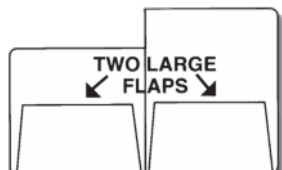
### PERSONALIZE YOUR COVERS

Personalized price includes stock and 5 lines printed in black ink

For over 5 lines of type add \$10.00 per line to price

Please see page 35 for type styles.

If no type style is chosen, style A-T (shown) will be used.



### EXTRA CAPACITY

80 lb. smooth cover stock

### PERSONALIZED COVERS with Printed Title and Border Your Company Name, Address, & Phone Number Imprinted in Black Ink

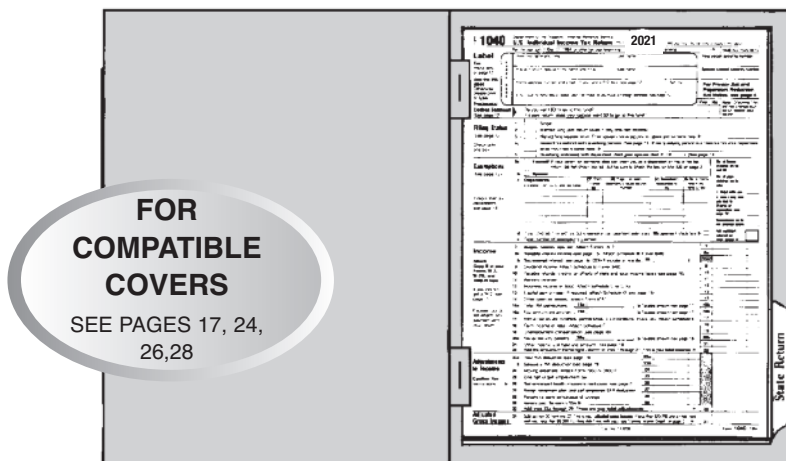
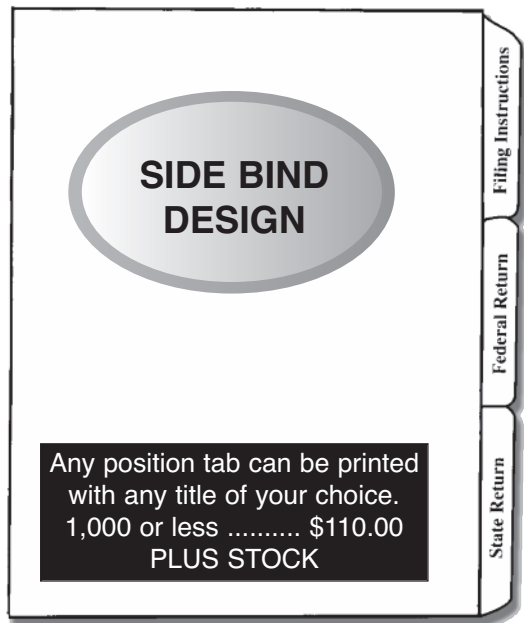
STOCK NO.	COLOR	UNIT PRICE INCLUDING STOCK & IMPRINTING OF COVERS - PER 100*				
		100	200	300	500	1000
#E13-1	GREY	\$356.00	\$246.00 per 100	\$209.00 per 100	\$175.00 per 100	\$147.00 per 100
#E13-2	BLUE					
#E13-6	MAUVE					

SOLD IN MULTIPLES OF 100 ONLY—TO ADD 2021 UNDER "YEAR ENDING" ADD \$12.00 PER LOT.

FREE SAMPLE SENT ON REQUEST / PRICES SUBJECT TO CHANGE WITHOUT NOTICE

# SIDE TAB TAX DIVIDERS

## INDEX DIVIDERS FOR SIDE BIND REPORT



- Winter White, linen finish cover stock
- Organize forms for clients
- To fit 8½" X 11" forms

**Dividers available with PRINTED TITLES or BLANK TABS**

**1/3 cut position - 25 each title per box**

**POPULAR TITLES NOW AVAILABLE IN BULK (100 per pkg) • SAVE 10%**

## TITLES AND POSITIONS AVAILABLE

### TAB POSITION #1

TITLE	STOCK NO.
BLANK TAB	300-1
<b>BULK</b> BLANK TAB-BULK	300-1B
FILING INSTRUCTIONS	301-1
<b>BULK</b> FILING INSTRUCTIONS - BULK	301-1B
FEDERAL RETURN	302-1
<b>BULK</b> FEDERAL RETURN-BULK	302-1B
STATE RETURN	303-1

### TAB POSITION #2

TITLE	STOCK NO.
BLANK TAB	300-2
<b>BULK</b> BLANK TAB-BULK	300-2B
FEDERAL RETURN	302-2
<b>BULK</b> FEDERAL RETURN-BULK	302-2B
STATE RETURN	303-2
<b>BULK</b> STATE RETURN-BULK	303-2B
ESTIMATED TAXES	307-2

### TAB POSITION #3

TITLE	STOCK NO.
BLANK TAB	300-3
<b>BULK</b> BLANK TAB-BULK	300-3B
STATE RETURN	303-3
<b>BULK</b> STATE RETURN-BULK	303-3B
ESTIMATED TAXES	307-3
SUPPORT DOCUMENTS	308-3

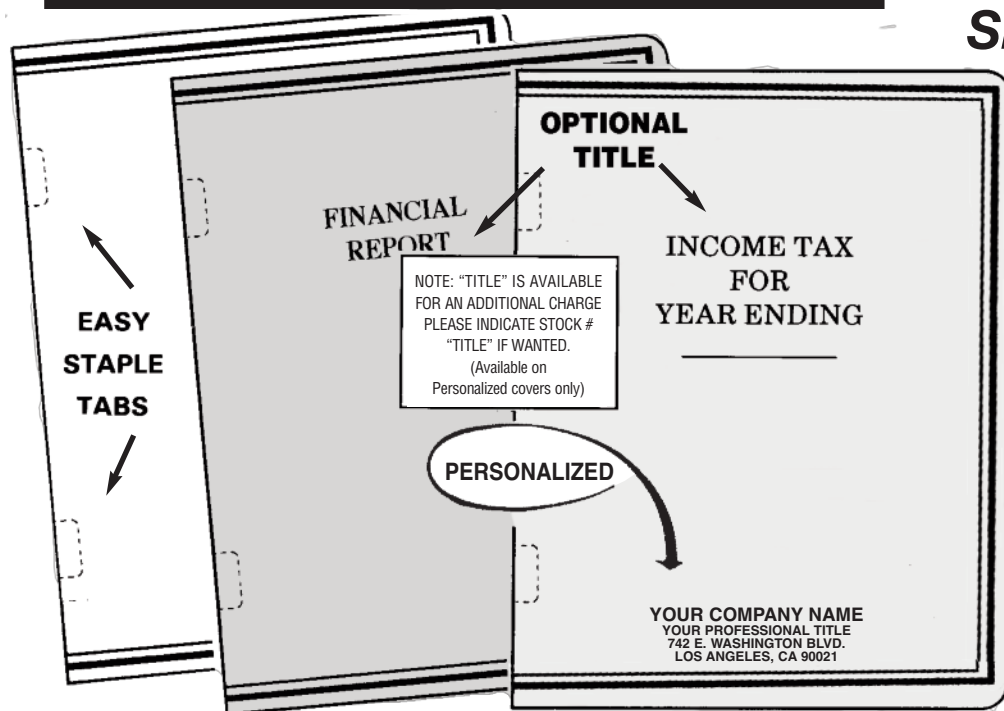
### EACH TITLE SOLD SEPARATELY

BLANK TABS	
25 Indexes per box	\$22.75 box
Bulk - 100 Indexes per pkg	\$79.00 pkg

PRINTED TABS	
25 Indexes per box	\$25.00 box
Bulk - 100 Indexes per pkg	\$89.00 pkg

FREE SAMPLE SENT ON REQUEST / PRICES SUBJECT TO CHANGE WITHOUT NOTICE

## SIDE BIND REPORT COVERS

**NEW! Now Upgraded to HIGH QUALITY LINEN**

TO FIT 8 1/2" x 11" FORMS

**REDI/MADE**  
ACCOUNTANT STATIONERS  
& PRINTERS

**SIDE BIND DESIGN**

- 80 lb. Linen Stock
- Three attractive colors  
Grey • Lt Blue • Ivory
- Color coordinated border
- No fasteners or holes needed
- Contents staple in place
- Die-cut tabs allow front to open easily and lay flat
- 30 sheet capacity

**NOTE:** Now produced in  
high quality linen cover stock

**AN  
IMPRESSIVE  
FINISHING  
TOUCH**

**STOCK COVERS — WITH PRINTED BORDER**

STOCK NO.	COLOR COVER/BORDER	UNIT PRICE-PER 50 COVERS*			
		50	100	500	1000
<b>RC15-1</b>	GREY/ DK. RED	<b>\$65.75</b>	<b>\$62.00</b> per 50	<b>\$58.00</b> per 50	<b>\$52.00</b> per 50
<b>RC15-2</b>	LT. BLUE/ BLUE				
<b>RC15-3</b>	IVORY/ BROWN				

SOLD IN MULTIPLES OF 50 ONLY

**PERSONALIZE YOUR COVERS**

Price includes stock and 5 lines printed in black ink  
For over 5 lines of type add \$10.00 per line to price

**FOR FASTEST DELIVERY  
ORDER BEFORE JANUARY**

Please see page 35 for type styles. If no type style is chosen, style A-T (shown) will be used.

**PERSONALIZED COVERS WITH PRINTED BORDER**

WITH YOUR COMPANY NAME, TITLE, ADDRESS &amp; PHONE NUMBER IMPRINTED IN BLACK INK

STOCK NO.	COLOR COVER/BORDER	UNIT PRICE INCLUDING STOCK & IMPRINTING OF COVERS — PER 100*				
		100	200	300	500	1000
<b>#RC15-1</b>	GREY/ DK. RED	<b>\$343.00</b>	<b>\$229.00</b> per 100	<b>\$191.00</b> per 100	<b>\$154.00</b> per 100	<b>\$120.00</b> per 100
<b>#RC15-2</b>	LT. BLUE/ BLUE					
<b>#RC15-3</b>	IVORY/ BROWN					

TO ADD TITLE ON PERSONALIZED COVERS ADD \$15.00 PER ORDER

SOLD IN MULTIPLES OF 100 ONLY.

FREE SAMPLE SENT ON REQUEST / PRICES SUBJECT TO CHANGE WITHOUT NOTICE

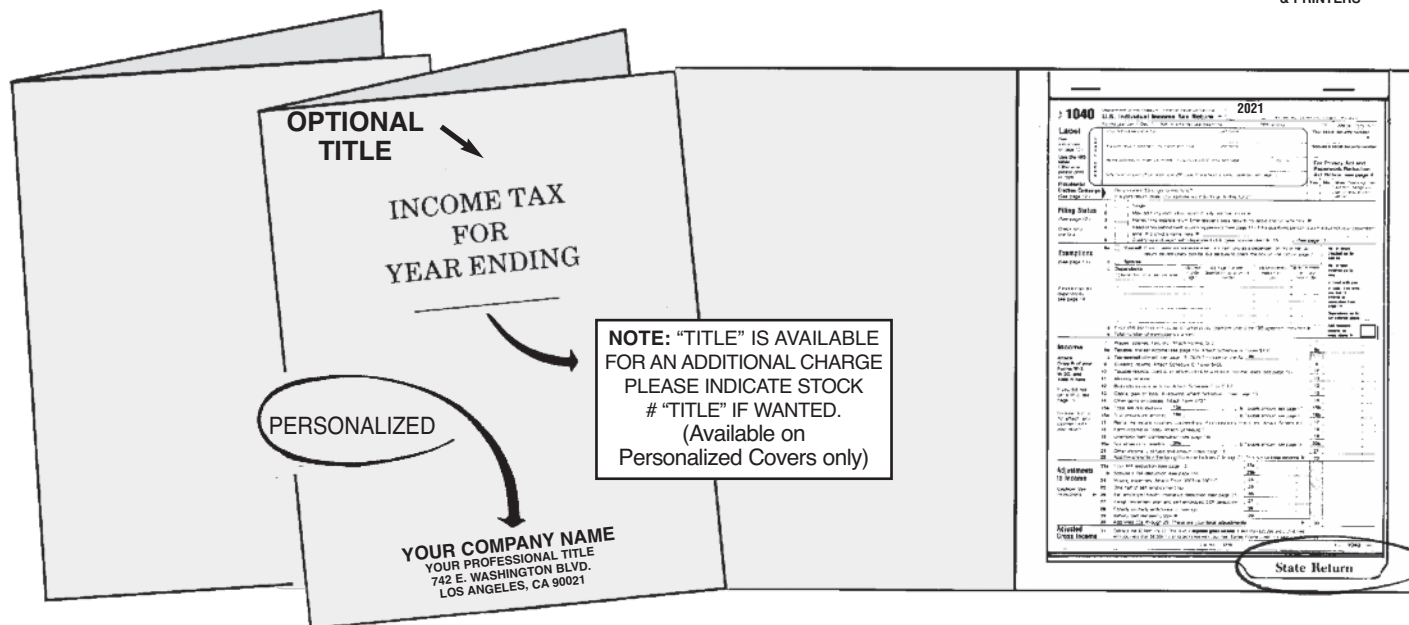
# CLIENT RETURN / REPORT COVERS

## TOP BIND DESIGN

*High quality linen finish*

**REDI MADE**

ACCOUNTANT STATIONERS  
& PRINTERS



### HIGH QUALITY LINEN FINISH - 80 LB. COVER STOCK

- Your choice of three attractive colors:  
Ash Grey  
Cerulean Blue (Lt. Blue)  
Eggshell (Ivory)
- Reports are stapled in position with an easy fold over top flap
- Extra capacity – up to 60 sheets - 20 lb. Bond

STOCK COVERS — BLANK					
STOCK NO.	COLOR	UNIT PRICE-PER 50 COVERS			
		50	100	500	1000
RC30-1	GREY	<b>\$67.50</b>	<b>\$63.75</b> per 50	<b>\$60.00</b> per 50	<b>\$53.00</b> per 50
RC30-2	BLUE				
RC30-3	IVORY				

SOLD IN MULTIPLES OF 50 ONLY

**FOR  
TAX DIVIDERS  
SEE PAGE 23**

## PERSONALIZE YOUR COVERS

Price includes stock and 5 lines printed in black ink  
For over 5 lines of type add \$10.00 per line to price

**FOR FASTEST DELIVERY  
ORDER BEFORE JANUARY**

Please see page 35 for type styles. If no type style is chosen, style A-T (shown) will be used.

PERSONALIZED COVERS						
WITH YOUR COMPANY NAME, TITLE, ADDRESS & PHONE NUMBER IMPRINTED IN BLACK INK						
STOCK NO.	COLOR	UNIT PRICE INCLUDING STOCK & IMPRINTING — PER 100 COVERS				
		100	200	300	500	1000
#RC30-1	GREY	<b>\$259.00</b>	<b>\$193.00</b> per 100	<b>\$169.00</b> per 100	<b>\$141.00</b> per 100	<b>\$119.00</b> per 100
#RC30-2	BLUE					
#RC30-3	IVORY					

TO ADD TITLE ON PERSONALIZED COVERS ADD \$15.00 PER ORDER  
SOLD IN MULTIPLES OF 100 ONLY.

FREE SAMPLE SENT ON REQUEST / PRICES SUBJECT TO CHANGE WITHOUT NOTICE

# BOTTOM TAB TAX DIVIDERS

BOTTOM TAB  
TAX  
DIVIDERS

## INDEX DIVIDERS FOR TOP BIND REPORT COVERS

FOR A  
PROFESSIONAL  
PRESENTATION

Any position tab can be printed  
with any title of your choice.  
1,000 or less ..... \$110.00  
PLUS STOCK

Filing Instruction Federal Return State Return

FOR  
COORDINATED  
COVERS  
SEE PAGE 22

- Winter white, Linen finish cover stock
- Shown with RC30 Report cover
- Organizes forms for clients
- To fit 8½" X 11" forms

REDI MADE

ACCOUNTANT STATIONERS  
& PRINTERS

Dividers available with PRINTED TITLES, or  
BLANK TABS – 1/3 Cut position tabs - 25 Each title per box

POPULAR TITLES NOW AVAILABLE IN BULK (100 per pkg) • SAVE 10%

TAB POSITION #1

TAB POSITION #2

TAB POSITION #3

## TITLES AND POSITIONS AVAILABLE

### TAB POSITION #1

TITLE	STOCK NO.
BLANK TAB	100-1
<b>BULK</b> BLANK TAB - BULK	100-1B
FILING INSTRUCTIONS	101-1
<b>BULK</b> FILING INSTRUCTIONS - BULK	101-1B
FEDERAL RETURN	102-1
<b>BULK</b> FEDERAL RETURN - BULK	102-1B
STATE RETURN	103-1

### TAB POSITION #2

TITLE	STOCK NO.
BLANK TAB	100-2
<b>BULK</b> BLANK TAB - BULK	100-2B
FEDERAL RETURN	102-2
<b>BULK</b> FEDERAL RETURN - BULK	102-2B
STATE RETURN	103-2
<b>BULK</b> STATE RETURN-BULK	103-2B
ESTIMATED TAXES	107-2

### TAB POSITION #3

TITLE	STOCK NO.
BLANK TAB	100-3
<b>BULK</b> BLANK TAB-BULK	100-3B
FILING INSTRUCTIONS	101-3
STATE RETURN	103-3
<b>BULK</b> STATE RETURN-BULK	103-3B
ESTIMATED TAXES	107-3
SUPPORT DOCUMENTS	108-3

### BLANK TABS

25 Indexes per box	\$20.50 box
Bulk - 100 Indexes per pkg	\$75.00 pkg

### PRINTED TABS

25 Indexes per box	\$22.90 box
Bulk - 100 Indexes per pkg	\$81.90 pkg

EACH TITLE SOLD SEPARATELY (SEE PAGE 20)

FREE SAMPLE SENT ON REQUEST / PRICES SUBJECT TO CHANGE WITHOUT NOTICE



# LACERTE & PRO-SERIES SOFTWARE COMPATIBLE

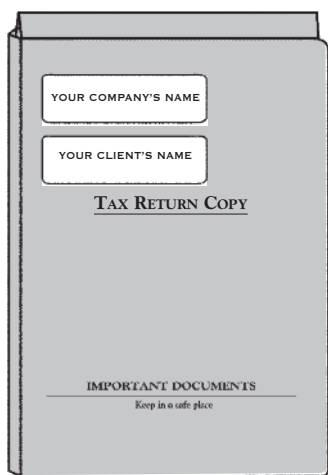
## Client Folders

for use with  
SLIP SHEETS

"Portrait Style"

AVAILABLE IN TWO STYLES!

Extra score for  
large capacity

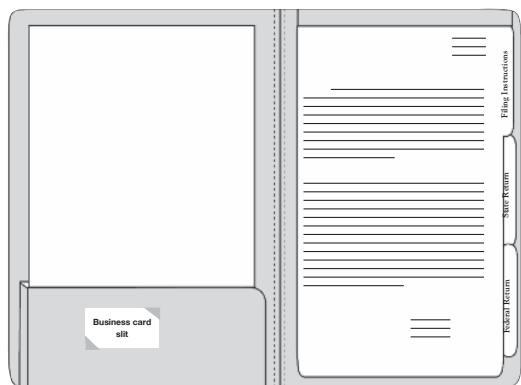


### ONE POCKET TOP STAPLED

- Designed for use with our side indexes. (sold separately)
- Extra Capacity 120 Sheets! (Pocket holds 60 sheets)

"Hidden Staple" Flap

Large pocket  
holds up to 60  
sheets



Index  
Compatible  
(optional)

SEE  
PAGE 20

Instruction sheet included with every box.

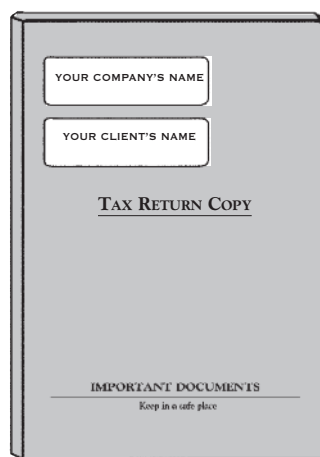
High quality #80 Linen Finish available in

**Dark Blue • Burgundy • Dark Green**

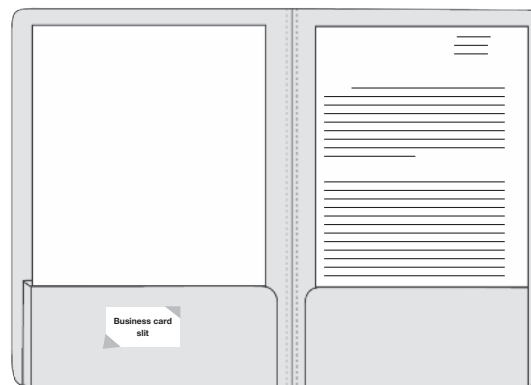
Stock No.	Color	50	100	500	1000
LEC-12	Dk Blue	\$128.00	\$121.00 per 50	\$114.00 per 50	\$108.00 per 50
LEC-16	Burgundy				
LEC-17	Dk Green				

Sold in Units of 50 covers

### TWO POCKET NO STAPLING REQUIRED



Each pocket  
holds up to  
60 sheets!



High quality #80 Linen Finish available in

**Dark Blue • Burgundy • Dark Green**

Stock No.	Color	25	100	500	1000
LECDP-12	Dk Blue	\$89.00	\$86.00 per 25	\$83.00 per 25	\$79.00 per 25
LECDP-16	Burgundy				
LECDP-17	Dk Green				

Sold in Units of 25 covers

SEE ADJACENT PAGE FOR MAILING ENVELOPES SPECIFICALLY DESIGNED FOR THESE FOLDERS

Instruction sheet included in every box

## SOFTWARE COMPATIBLE ENVELOPES — LACERTE &amp; PRO-SERIES

SOFTWARE  
COMPATIBLE  
ENVELOPESAVAILABLE  
IN  
SELF-SEALINGOrganizer & Tax Filing Envelopes Compatible with  
**LACERTE & PRO-SERIES SOFTWARE****DOUBLE WINDOW CLIENT MAILING ENVELOPES**

For Client Organizers or with Client Folders

ORGANIZER  
ENVELOPES  
NOW  
AVAILABLE**CLIENT RETURN ENVELOPES & CLIENT ORGANIZERS****ORGANIZER**

9 1/2" x 11 1/2"

Gummed Flap

Order No.

**LE-ORGP**

Self-Sealing Flap

Order No.

**LE-ORGP-SS**

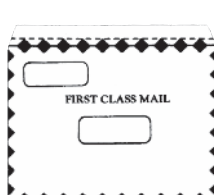
STOCK NO.	100	500	1000
LE-ORGP	\$47.75	\$43.50/100	\$40.25/100
LE-ORGP-SS	\$61.10	\$55.00/100	\$51.90/100

**CLIENT RETURN****PORTRAIT STYLE** Available in **3** styles

10" X 12" • Double Scored for Extra Capacity • Blue First Class Border

**STANDARD**10" x 12"  
Gummed Flap  
Sold by 100's**SELF-SEALING**10" x 12"  
Self-Seal Flap  
Sold by 100's**EXPANSION**10" x 12" x 1 1/2" • 400 sheet capacity  
Self-Seal Flap • Tear Resistant  
Waterproof • Sold by 50's

STYLE	SIZE	STOCK NO.	UNIT	100	500	1000
Standard	10" x 12"	LE-1012DW	100	\$52.35	\$48.30/100	\$44.25/100
Self-Sealing	10" x 12"	LE-1012DW-SS	100	\$66.90	\$61.80/100	\$57.00/100
SIZE		STOCK NO.	UNIT	50	250	500
Expansion	10" x 12" x 1 1/2"	LE-1012DW-E	50	\$126.00	\$112.00/50	\$102.00/50

**ORGANIZER**

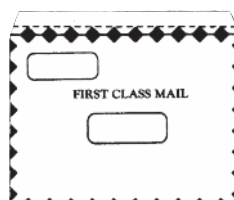
11 1/2" x 9 1/2"

Gummed  
Flap

Order No.

**LE-ORGL**

100	500	1000
\$52.75	\$47.50 Per 100	\$44.25 Per 100

**CLIENT RETURN**

12" x 10"

**LANDSCAPE STYLE** Available in **3** styles

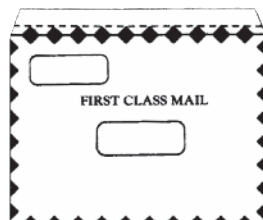
Double Scored for Extra Capacity • Blue First Class Border

**STANDARD**12" x 10"  
Gummed Flap  
Sold by 100's**SELF-SEALING**12" x 10"  
Self-Seal Flap  
Sold by 100's**EXPANSION**12" x 10" x 1 1/2" • 400 sheet capacity  
Self-Seal Flap • Tear Resistant  
Waterproof • Sold by 50's

STYLE	SIZE	STOCK NO.	UNIT	100	500	1000
Standard	12" x 10"	LE-1210L	100	\$52.35	\$48.30/100	\$44.25/100
Self-Sealing	12" x 10"	LE-1210L-SS	100	\$66.90	\$61.80/100	\$57.00/100
SIZE		STOCK NO.	UNIT	50	250	500
Expansion	12" x 10" x 1 1/2"	LE-1210L-E	50	\$126.00	\$112.00/50	\$102.00/50

**DOUBLE WINDOW TAX FILING ENVELOPES**

For Mailing Client Return to Government Agencies



- 28 lb. white wove.
- Poly double windows
- Featuring our exclusive Double Score for extra capacity
- Side open for easy insertion
- Blue first class border

Available in 9" x 6" and 11 1/2" X 9 1/2" sizes  
9" x 6" - return is folded in half  
11 1/2" X 9 1/2" - return lays flat

STOCK NO.	SIZE	100	500	1000
LE-69GA	9" x 6"	\$34.75	\$29.75/100	\$25.50/100
LE-115GA	11 1/2" x 9 1/2"	\$53.50	\$47.25/100	\$42.50/100

SOLD IN UNITS OF 100

**ESTIMATE/VOUCHER ENVELOPES**

NOW WITH INSIDE SECURITY TINT!

SIZE 9 ENVELOPE  
(8 7/8" X 3 7/8")  
Landscape Style

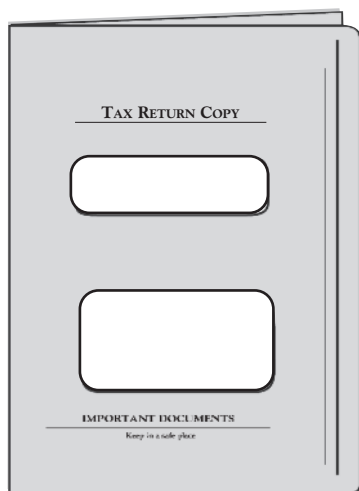
STOCK NO.	100	500	1000
LE-9ESV	\$18.00	\$16.00 Per 100	\$15.00 Per 100

*Client Folders specifically designed for software generated "slip sheets" from*

# TaxWise and Drake

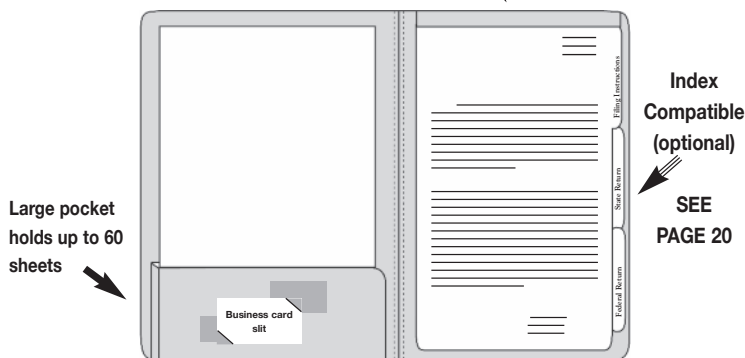
**NOW AVAILABLE IN TWO STYLES!**

## WITH A POCKET TOP STAPLED



- Designed for use with our side indexes. (sold separately)
- Extra Capacity 120 Sheets! (Pocket holds 60 sheets)

"Hidden Staple" Flap



Instruction sheet included with every box.  
High quality #80 Linen Finish available in

**Dark Blue • Burgundy • Dark Green**

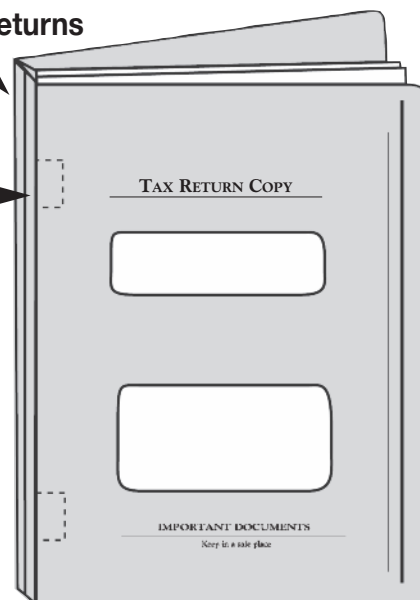
Stock No.	Color	50	100	500	1000
TRCP-12	Dk Blue	\$128.00	\$121.00 per 50	\$114.00 per 50	\$108.00 per 50
TRCP-16	Burgundy				
TRCP-17	Dk Green				

Sold in Units of 50 covers

## WITHOUT A POCKET SIDE STAPLED

Extra Score  
For Large Returns

Easy  
Side Staple  
Binding



- Extra score for 120 sheet capacity
- Easy "Side Bind Staple" style

High quality #80 Linen Finish available in  
**Dark Blue • Burgundy • Dark Green**

Stock No.	Color	50	100	500	1000
TRC-12	Dk Blue	\$76.00	\$73.00 per 50	\$67.00 per 50	\$62.00 per 50
TRC-16	Burgundy				
TRC-17	Dk Green				

Sold in Units of 50 covers

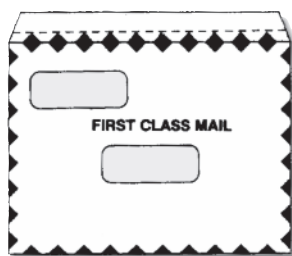
**SEE NEXT PAGE FOR ENVELOPES**

# TaxWise *and* Drake

## COMPATIBLE DOUBLE WINDOW CLIENT MAILING ENVELOPES

For client organizers and client folders

### CLIENT ORGANIZER



11½" x 9½"

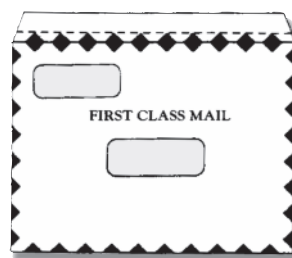
- "Side-Open" for Easy Insertion
- Double Scored for Extra Capacity
- Maroon First Class Border
- Gummed Flap

Stock No.	100	500	1000
EX-ORG	\$49.75	\$43.90 per 100	\$39.00 per 100
SOLD IN UNITS OF 100			

### CLIENT RETURN



- "Side-Open" for Easy Insertion • Double Scored for Extra Capacity • Maroon First Class Border
- Available in **2** styles



12" x 10"

#### STANDARD

12" x 10"  
Gummed Flap  
Sold by 100s

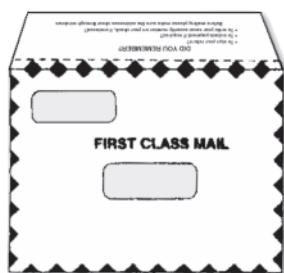
#### SELF-SEALING

12" x 10"  
Self-Seal Flap  
Sold by 100s

STYLE	SIZE	STOCK NO.	UNIT	100	500	1000
Standard	12" x 10"	EX-CRM	100	\$54.00	\$48.00/100	\$43.00/100
Self-Sealing	12" x 10"	EX-CRM-SS	100	\$70.75	\$60.00/100	\$55.00/100
SOLD IN UNITS OF 100						

## COURTESY DOUBLE WINDOW TAX FILING ENVELOPES

For mailing client return to government agencies



- 28 lb. white wove.
- Poly double windows
- Featuring our exclusive Double Score for extra capacity
- Side open for easy insertion
- Maroon first class border

Available in 9"x 6"  
9" x 6" - return is folded in half

Stock No.	Size	100	500	1000
EX-TF69	9"x 6"	\$34.50	\$29.50 per 100	\$26.00 per 100
SOLD IN UNITS OF 100				

# SOFTWARE COMPATIBLE COVERS & ENVELOPES

## DOUBLE WINDOW RETURN COVERS

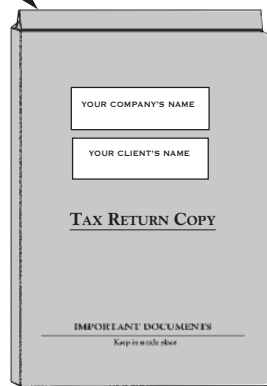
COMPATIBLE WITH

### ULTRA TAX & ATX SOFTWARE

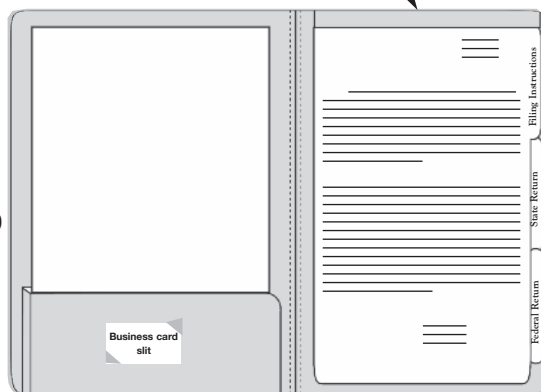
For use with  
SLIP SHEETS

Extra score for large capacity

"Hidden Staple" Flap



Large pocket  
holds up to 60  
sheets



Index  
Compatible  
(optional)

SEE  
PAGE 20

EXTRA SCORE FOR LARGE RETURNS. UP TO 120 SHEETS!

• **DOUBLE WINDOW • SINGLE POCKET • PORTRAIT STYLE**

- Designed to use with our Side Indexes (sold separately)
- Use only one slip sheet for both return & envelope - saves time
- Large sturdy pocket holds up to 60 sheets
- "Hidden Staple" fold-over flap for professional presentation.

Available in 3 Rich Colors:

**Dark Blue • Dark Green • Burgundy**

High Quality Linen Finish

80 LB Cover Stock

For Professional Presentation

STOCK NO.	COLOR	UNIT	YOUR NET COST PER 50			
			50	100	500	1000
ULT-12	DK BLUE	50	\$128.00	\$121.00 Per 50	\$114.00 Per 50	\$108.00 Per 50
ULT-16	BURGUNDY					
ULT-17	DK GREEN					

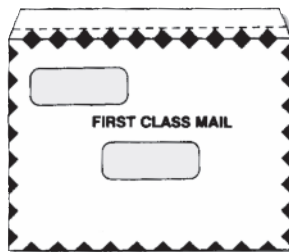
## DOUBLE WINDOW MAILING ENVELOPES

Now Available In Both Portrait & Landscape Style

NOW  
AVAILABLE  
IN BOTH  
PORTRAIT &  
LANDSCAPE  
STYLES



Portrait Style



Landscape Style

NOW  
AVAILABLE  
WITH 1 1/2"  
EXPANSION

- Double scored for extra capacity (120 sheets) • 10" x 12" • Steel grey first class border

STYLE	STOCK NO.	UNIT	Your Net Cost Per Unit		
			100	500	1000
Portrait - Standard Gumming	ULT-1012DW	100	\$54.75	\$47.50/100	\$43.45/100
Portrait - Self Sealing	ULT-1012DW-SS	100	\$69.35	\$60.40/100	\$57.50/100
Landscape - Standard Gumming	ULT-1210L	100	\$55.10	\$47.60/100	\$44.30/100
Landscape - Self Sealing	ULT-1210L-SS	100	\$69.35	\$60.40/100	\$57.50/100



# CLIENT MAILING ENVELOPES

CLIENT  
MAILING  
ENVELOPES

## DOUBLE WINDOW MAILING ENVELOPES For ProSystem FX



- Double scored for extra capacity (120 sheets) • 10" x 12"
- Dark green first class border

### STANDARD

Gummed Flap

Available in

**2**

styles

### SELF-SEALING

Self-Seal Flap

STYLE	STOCK NO.	UNIT	YOUR NET COST PER 100		
			100	500	1000
Standard	PRO-1012DW	100	\$54.95	\$47.75/100	\$43.50/100
Self-Sealing	PRO-1012DW-SS	100	\$68.90	\$60.40/100	\$57.25/100

DOUBLE SCORE



## 10"x13" OPEN SIDE 1ST CLASS MAILERS

BOOKLET STYLE FOR EASY STUFFING!

Available in 32 lb White

Extra heavy gumming for security with a green first class border.

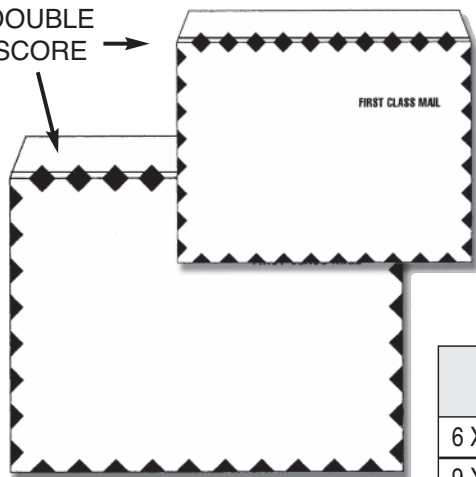
SIZE	STOCK NUMBER	YOUR NET COST PER 100			
		COLOR	100	500	1000
13 X 10	1310FCW	White	\$51.50	\$42.35 per 100	\$38.50 per 100

### TO IMPRINT ENVELOPES ON THIS PAGE

IMPRINT WITH: NAME, TITLE, AND ADDRESS IN UPPER LEFT CORNER  
500 OR LESS ..... \$113.00  
1000 OR LESS ..... \$156.00  
PLUS STOCK

TO ADD "CONFIDENTIAL" IN LOWER LEFT CORNER OF ENVELOPE.  
ADD ..... \$20.00 PER EACH SIZE  
(AVAILABLE ONLY ON IMPRINTED ENVELOPES)

DOUBLE SCORE



## FIRST CLASS MAILERS

- Open side for easy stuffing
- Double Scored for bulky contents
- Green First Class border
- Available in 6" x 9" and 9" x 12"

FOR 9"x12"  
WHITE ENVELOPES  
WITH NO BORDER  
SEE PAGE 32

SIZE	STOCK & DESCRIPTION	STOCK NO.	UNIT NO.	YOUR NET COST PER		
				100	500	1000
6 X 9	28 lb. White-open side	69FCW	100	\$19.50	\$16.25/100	\$14.25/100
9 X 12	28 lb. White-open side	912FCW	100	\$34.50	\$28.90/100	\$26.50/100

For pre-addressed envelopes to Government Agencies, see pages 10-13.

For envelopes for software generated slip sheets, see pages 24-29.

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

## TYVEK ENVELOPES

## STRIP &amp; SEAL

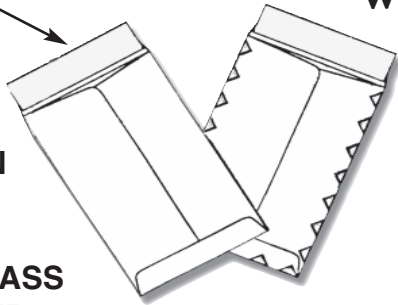
## SURVIVOR® EXTRA STRENGTH ENVELOPES OF TYVEK

Survivor envelopes of Tyvek are the most durable envelopes available, yet light weight to help reduce postal costs. They resist water and chemical spills too! The Flap-Stik closure is easy to use - just peel the release liner and press to seal.

JUST PEEL  
OFF STRIP!

OPEN END

PLAIN  
OR  
WITH  
FIRST CLASS  
BORDER



## WHITE ENVELOPES / OPEN END STYLE

Survivor open end envelopes - Sub. 14 lb. Tyvek

Packed 100 per box

YOUR NET COST PER 100		
STOCK NO.	DESCRIPTION	100
<b>R1460</b>	9" x 12" Plain	<b>\$93.00</b>
<b>R1470</b>	9" x 12" FCB <small>FIRST CLASS</small>	<b>\$95.00</b>
<b>R1580</b>	10" x 13" Plain	<b>\$103.00</b>
<b>R1590</b>	10" x 13" FCB <small>FIRST CLASS</small>	<b>\$105.00</b>

## WHITE TYVEK EXPANSION / OPEN END STYLE

OPEN END

All packed in heavy-duty shipping cartons. Flap-Stik Gum on flaps (pressure sensitive with release liner).

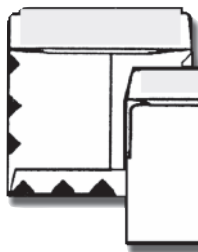
Packed 100 per carton.



1½" EXPANSION

PLAIN OR WITH  
FIRST CLASS BORDER

YOUR NET COST PER 100			
STOCK NO.	DESCRIPTION	BORDER	100
<b>R4200</b>	10 X 13 X 1½	Plain	<b>\$235.95</b>
<b>R4210</b>	10 X 13 X 1½	First Class	<b>\$295.95</b>



OPEN SIDE

EXPANDS  
FOR BULKY  
CONTENTS

See page 25 for expansion  
envelopes that are software  
compatible.

2" EXPANSION

## WHITE TYVEK EXPANSION / OPEN SIDE STYLE

Self-sealing Flap-Stik closure. Ideal for computer reports, catalogs, binders, etc.

Packed 100 per carton.

PLAIN OR WITH  
FIRST CLASS BORDER

YOUR NET COST PER 100			
STOCK NO.	DESCRIPTION	BORDER	100
<b>R4430</b>	10 X 13 X 2	Plain	<b>\$285.95</b>
<b>R4440</b>	10 X 13 X 2	First Class	<b>\$299.95</b>

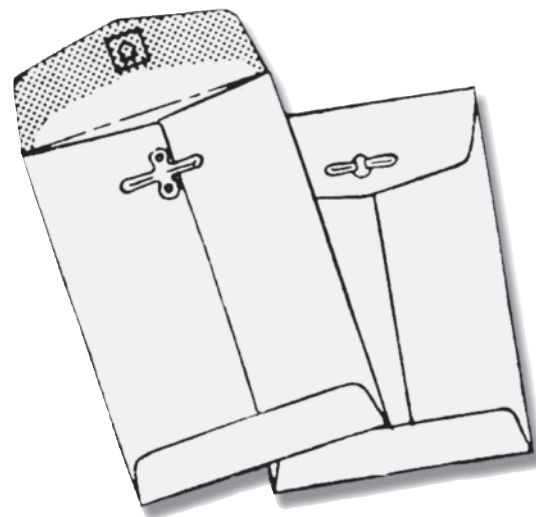
**"CLASP" ENVELOPES • "STRIP & SEAL" ENVELOPES**MAILING  
ENVELOPES**CLASP ENVELOPES**

HEAVY GUMMED FLAP / METAL CLASP

**"FOR THE PROFESSIONAL TOUCH"**

OPEN END / 28 LB. GREY KRAFT

SIZE	STOCK NO. GREY	YOUR NET COST PER 100
		100
6½ X 9½	<b>63G</b>	<b>\$75.25</b>
9 X 12	<b>90G</b>	<b>\$79.95</b>
10 X 13	<b>97G</b>	<b>\$79.00</b>
12 X 15½	<b>110G</b>	<b>\$118.65</b>

**STRIP & SEAL CATALOG ENVELOPES**

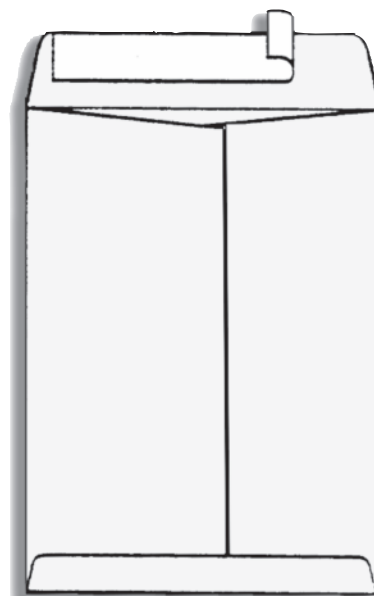
• SELF-ADHESIVE WITH LINER • 28 LB. GREY

• OPEN END

- A secure positive seal even when overstuffed
- Sealer flap never needs tape or reinforcing
- Assures confidentiality . . . what goes in stays in

*For software  
compatible self-sealing  
envelopes, see page  
25, 27, 28, 29*

SIZE	STOCK NUMBER	YOUR NET COST PER 100
		100
9 x 12	<b>R90</b>	<b>\$50.50</b>
10 x 13	<b>R97</b>	<b>\$61.00</b>



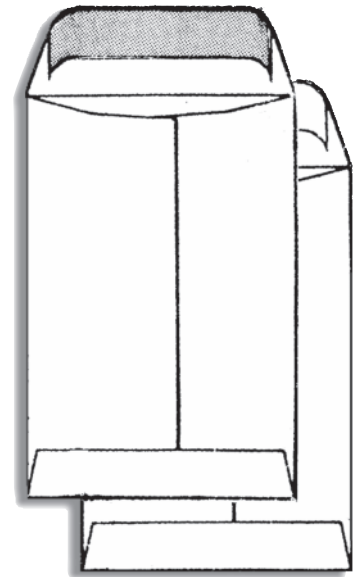
PRICES SUBJECT TO CHANGE WITHOUT NOTICE

## MANILA CATALOG ENVELOPES

28 LB MANILA — OPEN END

SIZE	STOCK NO.	YOUR NET COST PER 100		
		100	500	1000
6 X 9	407M	\$22.15	\$20.85 <sub>/100</sub>	\$18.40 <sub>/100</sub>
7½ X 10½	410M	\$28.35	\$26.35 <sub>/100</sub>	\$23.75 <sub>/100</sub>
9 X 12	414M	\$30.30	\$28.25 <sub>/100</sub>	\$25.60 <sub>/100</sub>
9½ X 12½	415M	\$31.95	\$29.75 <sub>/100</sub>	\$27.10 <sub>/100</sub>
10 X 13	416M	\$35.75	\$33.45 <sub>/100</sub>	\$30.60 <sub>/100</sub>
11½ X 14½	418M	\$41.75	\$40.20 <sub>/100</sub>	\$37.20 <sub>/100</sub>

SOLD IN UNITS OF 100

*Above envelopes also available in White. Please Call for information.*

## WHITE CATALOG ENVELOPES

28 LB. WHITE — OPEN END

SIZE	STOCK NO.	YOUR NET COST PER 100		
	WHITE	100	500	1000
9 X 12	414W	\$31.55	\$29.35 <sub>/100</sub>	\$27.10 <sub>/100</sub>
10 X 13	416W	\$36.00	\$33.90 <sub>/100</sub>	\$31.40 <sub>/100</sub>

SOLD IN UNITS OF 100

TO IMPRINT THESE ENVELOPES  
THRU SIZE 10" X 13" WITH NAME, TITLE  
& ADDRESS IN UPPER LEFT CORNER.

500 OR LESS ..... \$113.00

1000 OR LESS ..... \$156.00

PLUS STOCK

\*TO ADD "CONFIDENTIAL" OR "FIRST  
CLASS MAIL" IN LOWER LEFT CORNER OF  
ENVELOPES

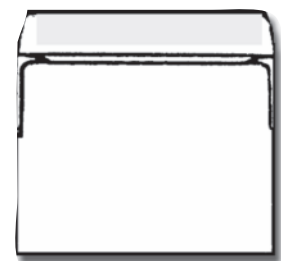
ADD ..... \$20.00 PER EACH SIZE  
(AVAILABLE ONLY ON IMPRINTED ENVELOPES)

## WHITE BOOKLET STYLE ENVELOPES

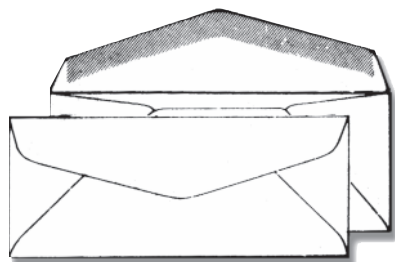
28 LB. WHITE SIDE OPEN STYLE

SIZE	STOCK NO.	YOUR NET COST PER 100		
		100	500	1000
9 X 12	414WB	\$31.55	\$29.35 <sub>/100</sub>	\$27.10 <sub>/100</sub>
10 X 13	416WB	\$36.00	\$33.90 <sub>/100</sub>	\$31.40 <sub>/100</sub>

SOLD IN UNITS OF 100



## WHITE REGULAR &amp; WINDOW • INSIDE TINT • HEAVY WEIGHT MANILA



## WHITE COMMERCIAL ENVELOPES

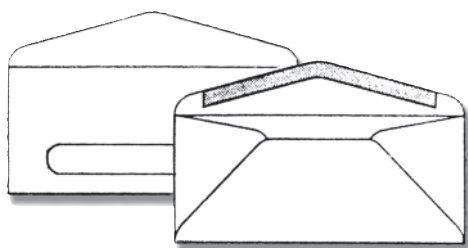
• FIRST QUALITY ENVELOPES

SOLD IN UNIT LOTS ONLY

REGULAR  
24 LB. WHITE WOVE  
ENVELOPES

SIZE	STOCK NO.	UNIT	NET COST PER UNIT		
			100	500	1000
6 $\frac{1}{4}$	101-12	500	—	\$27.90	\$23.95/500
6 $\frac{3}{4}$	103-12	500	—	\$27.90	\$23.95/500
9	109-12	500	—	\$29.45	\$26.20/500
10	111-12	500	—	\$29.45	\$26.20/500
11	113-12	100	\$17.10	\$14.90/100	\$13.30/100
12	114-12	100	\$18.70	\$16.70/100	\$14.10/100
14	115-12	100	\$20.60	\$18.75/100	\$16.50/100

For personalized envelopes, see next page

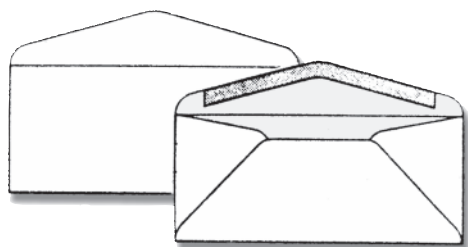


SOLD IN UNIT LOTS ONLY

WINDOW  
24 LB. WHITE WOVE  
POLY WINDOW  
ENVELOPES

SIZE	UNIT	STOCK NO.	NET COST PER 500	
			500	1000
9	500	211-12	\$35.70	\$32.95/500
10	500	213-12	\$36.25	\$32.95/500

For personalized envelopes, see next page

FOR CUSTOM  
PRINTED ENVELOPES  
SEE PAGE 34

## BLUE OPAQUE SECURITY ENVELOPES

COMPLETE PRIVACY

SOLD IN UNIT LOTS ONLY

NEW!  
Size 10 Regular  
&  
Size 10 Window  
Available in  
Self-Sealing

SIZE	UNIT	STOCK NO.	STYLE	NET COST PER 500	
				500	1000
9	500	110-12	REGULAR	\$39.50	\$35.70/500
10	500	112-12	REGULAR	\$39.50	\$35.70/500
10	500	112-18	REGULAR SELF-SEAL	\$130.00	\$126.00/500
10	500	214-12	WINDOW	\$42.70	\$39.20/500
10	500	214-18	WINDOW SELF-SEAL	\$131.00	\$116.00/500

For personalized envelopes, see next page

## STANDARD SIZES

#6 $\frac{1}{4}$	3 $\frac{1}{2}$ X 6
#6 $\frac{3}{4}$	3 $\frac{5}{8}$ X 6 $\frac{1}{2}$
#9	3 $\frac{7}{8}$ X 8 $\frac{7}{8}$
#10	4 $\frac{1}{8}$ X 9 $\frac{1}{2}$
#11	4 $\frac{1}{2}$ X 10 $\frac{3}{8}$
#12	4 $\frac{3}{4}$ X 11
#14	5 X 11 $\frac{1}{2}$

## HEAVY WEIGHT ENVELOPES

28 LB. HEAVY GUMMING — MANILA

SIZE NO.	UNIT	UNIT	STOCK NO.	NET COST PER 100		
				100	500	1000
11	4 $\frac{1}{2}$ X 10 $\frac{3}{8}$	100	113-72	\$22.50	\$20.50/100	\$18.60/100
12	4 $\frac{3}{4}$ X 11	100	114-72	\$22.75	\$21.00/100	\$19.10/100
14	5 X 11 $\frac{1}{2}$	100	115-72	\$24.25	\$22.20/100	\$20.60/100

FOR MAILING LABELS SEE PAGE 36

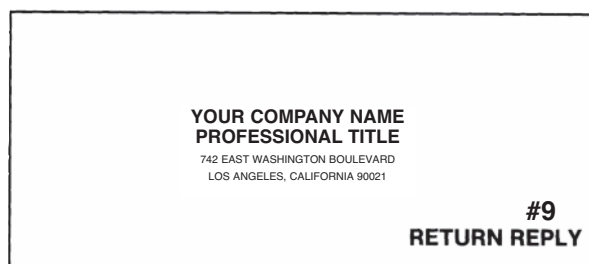
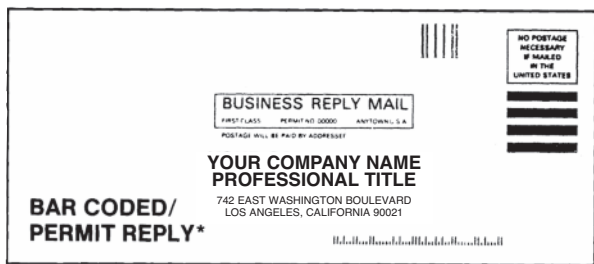
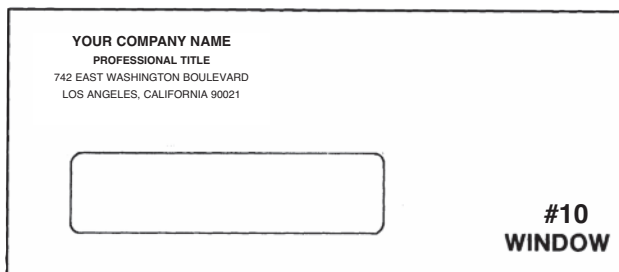
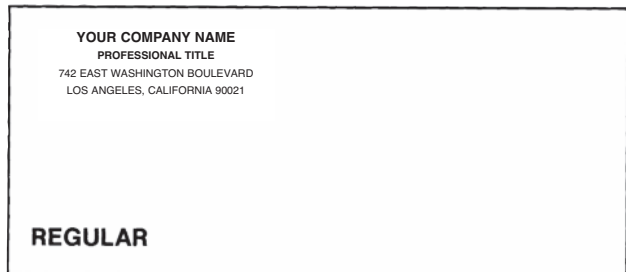
PRICES SUBJECT TO CHANGE WITHOUT NOTICE



# CUSTOM PRINTED BUSINESS ENVELOPES

## QUALITY FLAT PRINTED ON 24 LB. WHITE WOVE BOND

(EXCEPT SIZE #11, WHICH IS PRINTED ON 28 LB. MANILA STOCK)



See page 7 for E-File Reply Envelopes

Price includes stock and 5 lines printed in black ink.

If no type style is chosen, type style A-T (shown) will be used.

See page 35 for type styles. Note: Envelopes are packaged 500 per box.

\* PLEASE SEND CAMERA READY COPY OF THE BAR CODES (obtained from your local Post Office.)

Our most popular styles				PRICES ARE PER BOX OF 500				
SIZE NO.	SIZE	DESCRIPTION	STOCK NO.	500	1,000	2,000	3,000	5,000
9	3 $\frac{7}{8}$ " X 8 $\frac{7}{8}$ "	Return Reply Envelopes	#9REP	\$128.00	\$77.00	\$62.00	\$54.00	\$46.00
9	3 $\frac{7}{8}$ " X 8 $\frac{7}{8}$ "	Return Reply Envelope - Color*	#9REP-C	\$133.00	\$84.00	\$69.00	\$60.00	\$52.00
10	4 $\frac{1}{8}$ " X 9 $\frac{1}{2}$ "	Regular Envelopes	#10REG	\$128.00	\$77.00	\$62.00	\$54.00	\$46.00
10	4 $\frac{1}{8}$ " X 9 $\frac{1}{2}$ "	Regular Envelopes - Color*	#10REG-C	\$133.00	\$84.00	\$69.00	\$60.00	\$52.00
10	4 $\frac{1}{8}$ " X 9 $\frac{1}{2}$ "	Window Envelopes	#10WIN	\$140.00	\$80.00	\$66.00	\$57.00	\$49.00

\*FOR COLOR ENVELOPES, PLEASE CHOOSE FROM: YELLOW, BLUE, GREEN, OR GREY

Other popular styles				PRICES ARE PER BOX OF 500				
SIZE NO.	SIZE	DESCRIPTION	STOCK NO.	500	1,000	2,000	3,000	5,000
6 $\frac{1}{4}$	3 $\frac{1}{2}$ " X 6"	Return Reply Envelopes	#625REP	\$133.00	\$77.00	\$61.00	\$52.00	\$44.00
6 $\frac{3}{4}$	3 $\frac{5}{8}$ " X 6 $\frac{1}{2}$ "	Return Reply Envelopes	#675REP	\$133.00	\$77.00	\$61.00	\$52.00	\$44.00
9	3 $\frac{7}{8}$ " X 8 $\frac{7}{8}$ "	Regular Envelopes	#9REG	\$129.00	\$79.00	\$62.00	\$53.00	\$46.00
9	3 $\frac{7}{8}$ " X 8 $\frac{7}{8}$ "	Permit Reply Envelopes/Bar Codes	#9PER	\$133.00	\$77.00	\$61.00	\$52.00	\$44.00
9	3 $\frac{7}{8}$ " X 8 $\frac{7}{8}$ "	Window Envelopes	#9WIN	\$133.00	\$77.00	\$61.00	\$52.00	\$44.00
10	4 $\frac{1}{8}$ " X 9 $\frac{1}{2}$ "	Security "Tinted" Regular Envelopes	#10TREG	\$132.00	\$88.00	\$71.00	\$62.00	\$55.00
10	4 $\frac{1}{8}$ " X 9 $\frac{1}{2}$ "	Security "Tinted" Window Envelopes	#10TWIN	\$144.00	\$92.00	\$74.00	\$65.00	\$57.00
10	4 $\frac{1}{8}$ " X 9 $\frac{1}{2}$ "	Peel & Seal Regular Envelopes	#10PNSREG	\$247.00	\$169.00	\$165.00	\$155.00	\$135.00
11	4 $\frac{1}{2}$ " X 10 $\frac{3}{8}$ "	Manila Regular Envelopes	#1128MAN	\$197.00	\$128.00	\$110.00	\$98.00	\$87.00

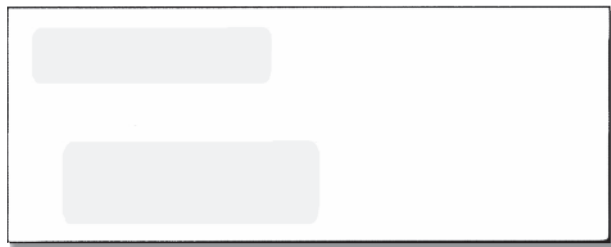
STANDARD INK COLORS - RED, GREEN OR BLUE \$25.00 SPECIALTY PMS COLORS \$50.00

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

## DOUBLE WINDOW ENVELOPES • TYPE STYLES

DOUBLE  
WINDOW  
ENVELOPES  
TYPE STYLES

## DOUBLE WINDOW ENVELOPES



SAVE TIME!

**JUST INSERT & MAIL!**

SAVE MONEY!

- Envelope Size:  
—  $8\frac{7}{8}$ " x  $3\frac{3}{4}$ "
- Top Window Size:  
—  $3\frac{1}{2}$ " x  $\frac{7}{8}$ "
- Top Window Position:  
 $\frac{5}{16}$ " from left,  $2\frac{1}{2}$ " from bottom
- Bottom Window Size:  
—  $3\frac{5}{8}$ " x  $1\frac{1}{8}$ "
- Bottom Window Position:  
—  $\frac{3}{4}$ " from left,  $\frac{1}{2}$ " from bottom

**NOW AVAILABLE  
SELF-SEALING!**

- Designed perfectly to fit  
General Purpose, Quicken  
(see pgs. 37, 38, 39, 40) and most other  
Laser and Continuous Checks
- Double Window design allows both the  
sender and recipient's name and address  
to show, eliminating any printing or  
addressing of envelopes.
- White stock with grey inside tint  
for privacy

PRICES ARE PER BOX OF 500 ENVELOPES

ORDER NO.	STYLE	500	1,000	2,000	3,000	5,000
<b>E-2093</b>	Standard Gumming	<b>\$148.85</b>	<b>\$123.25/500</b>	<b>\$100.55/500</b>	<b>\$83.60/500</b>	<b>\$72.75/500</b>
<b>E-2393</b>	Self-Sealing	<b>\$228.25</b>	<b>\$209.95/500</b>	<b>\$159.55/500</b>	<b>\$139.05/500</b>	<b>\$126.40/500</b>

500 envelopes per box

## TYPE STYLES

If No Type Style Is Chosen, Style A-T Will Be Used.

<p><b>Type Style A-T Bold Name</b></p> <p><b>YOUR COMPANY NAME</b> YOUR PROFESSIONAL TITLE 742 EAST WASHINGTON BOULEVARD LOS ANGELES, CALIFORNIA 90021 TEL. (213) 749-9241</p>	<p><b>Type Style B-T Mixed Caps on Name</b></p> <p><b>YOUR COMPANY NAME</b> YOUR PROFESSIONAL TITLE 742 EAST WASHINGTON BOULEVARD LOS ANGELES, CALIFORNIA 90021 TEL. (213) 749-9241</p>
<p><b>Type Style C-T Bold Name/Title</b></p> <p><b>YOUR COMPANY NAME</b> YOUR PROFESSIONAL TITLE 742 EAST WASHINGTON BOULEVARD LOS ANGELES, CALIFORNIA 90021 Tel. (213) 749-9241</p>	<p><b>Type Style E-T Italic Title</b></p> <p><b>YOUR COMPANY NAME</b> YOUR PROFESSIONAL TITLE 742 EAST WASHINGTON BOULEVARD LOS ANGELES, CALIFORNIA 90021 Tel. (213) 749-9241</p>

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

# CUSTOM PRINTED MAILING LABELS

**SELF-ADHESIVE • PROFESSIONAL • NON-SMEARING**

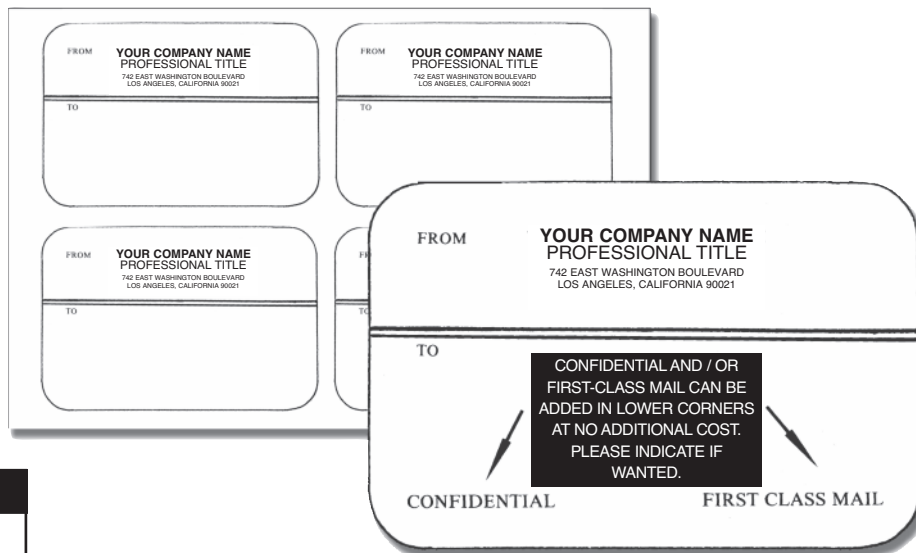
## “TYPEWRITERS”

Permanent stick, white matte finish (to prevent smearing) self-adhesive labels. Printed in black ink with your name, title and address. **Each label measures 5" x 3"**. Labels are mounted 4 to an 11" x 6" sheet. Labels remove easily from backing paper. Will not curl or stick to typewriter platen and are far easier to use than typing on large bulky envelopes.

PLEASE PROVIDE ALL COPY

**STOCK No. SA-PML**

500 .....	<b>\$161.00</b>
1000 .....	<b>\$127.00/500</b>



PLEASE SEE PAGE 35 FOR TYPE STYLES. IF NO TYPE STYLE IS CHOSEN, A-T (SHOWN) WILL BE USED.

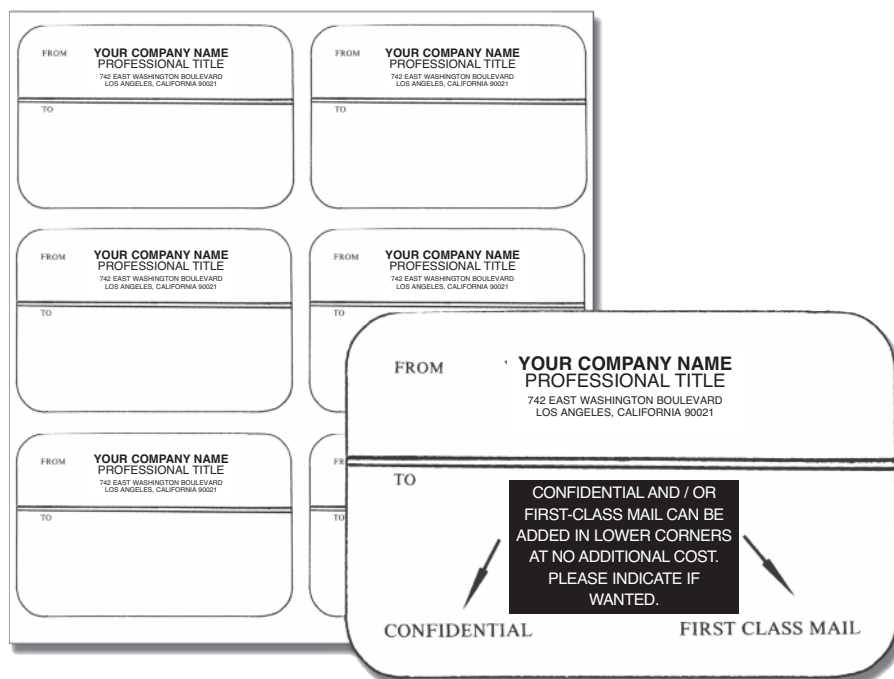
## “LASER PRINTERS”

Permanent stick, white matte finish (to prevent smearing) "Laser" self-adhesive labels. **Each label measures 4" x 3-5/16"**. Labels are mounted 6 to an 8-1/2" x 11" sheet. Labels remove easily from backing paper. Special heat resistant laser ink used to reduce unwanted residue. Also, labels will not melt or pre-dispense in desktop laser printers.

PLEASE PROVIDE ALL COPY

**STOCK No. LP-PML**

500 .....	<b>\$183.00</b>
1000 .....	<b>\$140.00/500</b>



PLEASE SEE PAGE 35 FOR TYPE STYLES. IF NO TYPE STYLE IS CHOSEN, A-T (SHOWN) WILL BE USED.

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

LASER &  
INKJET

COMPUTER CHECKS FOR QUICKEN &amp; QUICKBOOKS

COMPUTER  
CHECKS

# QuickBooks & QUICKEN CHECKS

## For Laser & Inkjet Printers

YOUR COMPANY NAME  
123 MAIN STREET  
ANYTOWN, USA 07220

Bank of Your City  
Main Branch  
Anytown, USA -07220

20 176

Pay To the  
Order of \_\_\_\_\_ Dollars

074902299 1548748 176

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

YOUR COMPANY NAME

1101

### LASER & INKJET

#### Check Background Colors:

**Marble:** Blue • Burgundy • Green

**Linen:** Lt. Blue • Burgundy • Green  
Grey • Tan

*If no color is specified, blue will be used.*

#### #LR2206ALN-1(\*)

8½ x 11

1 part only

Fits Envelope E-2093

E-2393

#### \* Check Background Colors:

(-BL) Lt. Blue (-BY) Burgundy

(-HG) Green (-GY) Grey (-TN) Tan

*If no color is specified, blue will be used.*



#### MATCHING DOUBLE WINDOW ENVELOPES

*Sold Separately*

*See Page 35*

**Save Time! Save Money!**

SEE PAGE 35 FOR DOUBLE WINDOW ENVELOPES

CALL FOR PRICING

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

# GENERAL PURPOSE CHECKS

## Laser

### BASIC FEATURES FOR QUICKEN, QUICKBOOKS AND GENERAL PURPOSE CHECKS:

#### Two Check Background Designs: Marble • Linen

If no design is specified,  
Linen will be used.

#### Check Background Colors:

**Marble:** Blue • Burgundy • Green

**Linen:** (-BL) Lt. Blue • (-BY) Burgundy  
• (-HG) Green • (-GY) Grey • (-TN) Tan

*If no color is specified, blue will be used.*

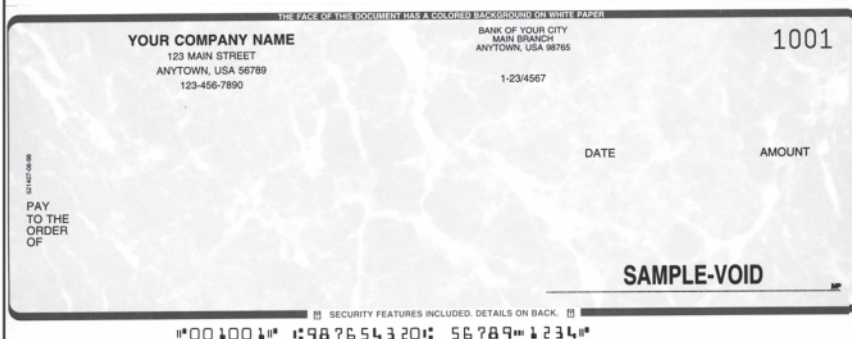
#### Imprint Information:

- All imprint information printed in black ink.
- Company name on voucher portion. (1 line)
- Company name, address, city, state, zip and telephone number on check portion. (5 lines)
- Bank name, city, state and zip on check portion (2 lines)
- Bank transit number (ABA fraction)
- MICR encoding — static and consecutive.
- Arabic number in black. One on check portion and one on voucher.
- Please specify starting number.

**IMPORTANT:** Please include a voided check with order.

YOUR COMPANY NAME

**WORKS WITH  
MOST SOFTWARE  
PACKAGES — CALL  
FOR SAMPLES.**



## LASER & INKJET

**Stock No.: #LR2202LN-1-(\*)**

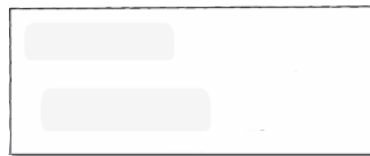
8 1/2 x 11 • 1 part only

Fits Envelopes E-2093 & E-2393  
(see page 35)

*Marble Background*

**MATCHING DOUBLE  
WINDOW ENVELOPES**

**Sold Separately**  
See page 35



**Save Time! Save Money!**

**CALL FOR PRICING**

PRICES SUBJECT TO CHANGE WITHOUT NOTICE



## CHECK ORDERING INFO / PRICING

The diagram shows a blank computer check with the following labels and fields:

- name and address:** Points to the top left section containing "YOUR COMPANY NAME", "123 MAIN STREET", and "ANYTOWN, USA 01000".
- Bank name, address and bank number:** Points to the top right section containing "Bank of Your City", "Main Branch", "Anytown, USA 01000", and the MICR line "074902299 1548748 176".
- Consecutive numbering as shown on product illustrations:** Points to the number "176" in the top right corner.
- Pay To the Order of:** Points to the line for the payee's name.
- Dollars:** Points to the line for the amount in dollars.
- Consecutive MICR numbering (available at left of check only):** Points to the MICR line "074902299 1548748 176".
- name on voucher section as shown on product illustrations:** Points to the bottom right section.

### HOW TO ORDER CHECKS

Specify stock number of check wanted.

Specify quantity needed.

Choose a background color & design

Indicate a starting number.

Send a sample check marked "void".

Checks include imprinting shown.

### HEADING STYLES

- 1) **INNOVATION, INC.**  
1995 SOFTWARE WAY  
COMPATIBLE, USA 00000-000  
(513) 790-6161
- 2) **INNOVATION, INC.**  
1995 SOFTWARE WAY  
COMPATIBLE, USA 00000-000  
(513) 790-6161
- 3) *Innovation, Inc.*  
1995 Software Way  
Compatible, USA 00000-000  
(513) 790-6161
- 4) **INNOVATION, INC.**  
1995 SOFTWARE WAY  
COMPATIBLE, USA 00000-000  
(513) 790-6161

*If no heading style is specified, number 1 will be used.*

### CALL FOR PRICING

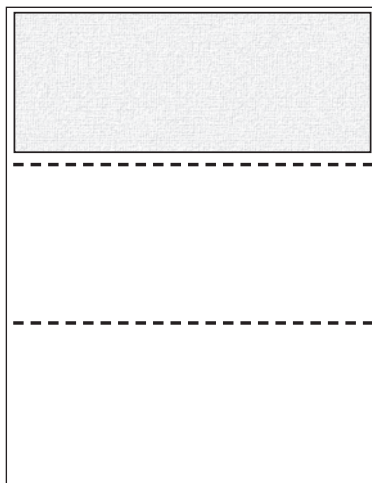
PRICES SUBJECT TO CHANGE WITHOUT NOTICE

# BLANK Laser Checks

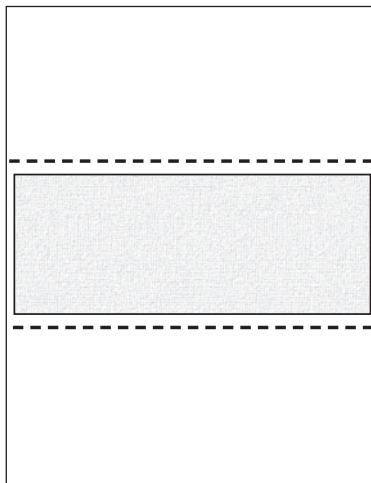
For computer systems that do not require personalization or MICR encoding.  
Checks have no printing except background color.

(Background available in linen design only.)

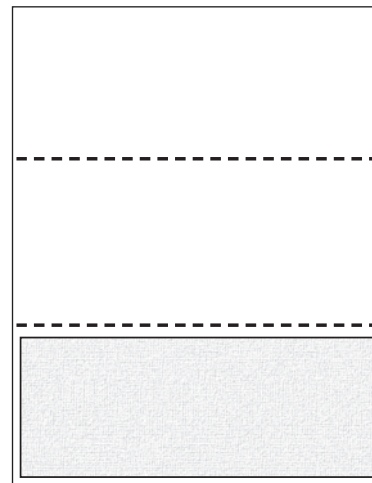
## CHECK IS AVAILABLE IN 3 POSITIONS



**#1  
TOP POSITION**



**#2  
CENTER POSITION**



**#3  
BOTTOM POSITION**

SOLD IN UNITS OF 500						
STOCK #	CHECK POSITION	500	1,000	2,000	3,000	5,000
WLSTK-1LN-(* )	#1 TOP	<b>\$92.65</b>	<b>\$83.25</b> Per 500	<b>\$72.75</b> Per 500	<b>\$62.35</b> Per 500	<b>\$53.75</b> Per 500
WLSTK-2LN-(* )	#2 CENTER					
WLSTK-3LN-(* )	#3 BOTTOM					

**\* Check Background Colors:** *If no color is specified Blue will be used.*  
 (-BL) Lt. Blue    (-BY) Burgundy    (-HG) Green

**FOR MATCHING DOUBLE WINDOW ENVELOPES. SEE PAGE 35**

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

# ACCOUNTING FORMS & LEDGERS

ACCOUNTING  
FORMS

## ACCOUNTING FORMS & LEDGER SHEETS



*Wilmer "SERVICE" Line*

ACCOUNTANT STATIONERS & PRINTERS  
HAS THE LARGEST, MOST COMPLETE  
INVENTORY OF WILMER SERVICE  
LINE IN THE WEST.

### PLEASE ORDER BY STOCK NUMBER ON FORM

If You Need Assistance  
Please Call Our Customer  
Service Dept.

### SIZE 9 1/4" X 11 7/8" REGULAR FORMS

QUANTITY	YOUR NET COST
100	<b>\$183.25</b>
200	<b>\$176.65</b> per 100
300	<b>\$170.85</b> per 100
500	<b>\$149.95</b> per 100

### SIZE 11" X 11" REGULAR FORMS

QUANTITY	YOUR NET COST
100	<b>\$152.25</b>
200	<b>\$144.45</b> per 100
300	<b>\$137.95</b> per 100
500	<b>\$126.95</b> per 100

### SIZE 11" X 14" REGULAR FORMS

QUANTITY	YOUR NET COST
100	<b>\$211.95</b>
200	<b>\$199.95</b> per 100
300	<b>\$185.80</b> per 100
500	<b>\$179.50</b> per 100

ALL SHEETS HAVE LITHOGRAPH  
FINENESS OF DETAIL.

BLEACH PROOF PAPER HAS BEEN  
MADE TO SPECIFICATIONS. IT IS  
COLOR FAST EVEN WHEN  
BLEACHING INK ERADICATORS ARE  
USED.

THE COLOR AND FINISH HAVE  
BEEN SCIENTIFICALLY SELECTED  
TO ELIMINATE GLARE, EYE-STRAIN  
AND TO PROVIDE THE BEST  
POSSIBLE WRITING SURFACE

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

# Quality Pads at a Quality Price!

## Columnar Pads "FORMS YOU CAN COUNT ON"

- All pads printed on high quality 20# Eye Tone paper
- Audit reference box on all pads
- Copy machine compatible
- High erasure quality
- Every "fifth line" heavy
- Columns numbered at top and bottom of sheet
- All pads contain 50 sheets



### Uncovered Columnar Pads

#### 8½ x 14 TOP BOUND

PRINTED ONE SIDE — PUNCHED TWO HOLES TOP —  
GREEN TINT OR BUFF BOND — 5 PADS PER BOX

NUMBER OF COLUMNS	COLUMN UNITS	WIDTH OF DESCR. COL	EYETONE GREEN	EYETONE BUFF
CROSS RULED	—	—	P500	P500B
2	10,000,000	4.4	P502	P502B
3	10,000,000	3.5	P503	P503B
4	10,000,000	2.2	P504	P504B
5	10,000,000	2.3	P505	P505B
6	100,000	1.9	P506	P506B
7	10,000,000	.0	P507	P507B
8	100,000	.0	P508	P508B
12**	10,000	2.3" COL.8	**P512	**P512B
7	SKELETON COL	.0	P515	P515B
6	10,000,000	2.0"	P516	N/A

#### PRICES ARE PER BOX

NET PRICES PER BOX — 5 PADS PER BOX				
1	2	5	10	20
\$104.85	\$90.75	\$82.90	\$78.85	\$73.25

N/A INDICATES NOT AVAILABLE

\*\* INDICATES SIDE BOUND 8½ x 14

#### 14 x 17 SIDE BOUND

PRINTED ONE SIDE — PUNCHED TWO HOLES TOP —  
PERFORATED RIGHT — GREEN TINT OR BUFF  
BOND — 5 PADS PER BOX

			GREEN	BUFF
12	1,000,000	3.4"	P523	P523B
13	100,000	2.4"	P524	N/A
14	10,000,000	.0	P525	N/A

#### PRICES ARE PER BOX

NET PRICES PER BOX — 5 PADS PER BOX				
1	2	5	10	20
\$177.65	\$162.45	\$153.25	\$144.35	\$138.85

N/A INDICATES NOT AVAILABLE

#### 11" X 8½ SIDE BOUND

PRINTED ONE SIDE — PUNCHED THREE HOLES —  
GREEN TINT OR BUFF BOND — 5 PADS PER BOX

NUMBER OF COLUMNS	COLUMN UNITS	WIDTH OF DESCR. COL	EYETONE GREEN	EYETONE BUFF
0	CROSS RULED	.0	P550	P550B
2	10,000,000	.0	P552	N/A
3	10,000,000	.1"	P553	P553B
4	10,000,000	.23"	P554	P554B
5	100,000	1.9"	P555	P555B
6	100,000	1.4"	P556	P556B
7	1,000,000	.0	P557	P557B
8	100,000	.0	P558	N/A

SKEL  
COLS

#### PRICES ARE PER BOX

NET PRICES PER BOX — 5 PADS PER BOX				
1	2	5	10	20
\$95.95	\$84.40	\$77.65	\$73.45	\$68.20

N/A INDICATES NOT AVAILABLE

#### 11 x 16¼ SIDE BOUND

PRINTED ONE SIDE — PUNCHED 3 HOLES —  
PERFORATED RIGHT — GREEN TINT OR BUFF BOND  
— 5 PADS PER BOX

			GREEN	BUFF
13	10,000,000	2.2"	P574	P574B
14	10,000,000	.0	P575	N/A

#### PRICES ARE PER BOX

NET PRICES PER BOX — 5 PADS PER BOX				
1	2	5	10	20
\$163.15	\$151.45	\$140.35	\$132.95	\$124.95

N/A INDICATES NOT AVAILABLE

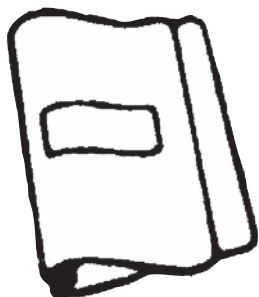
PRICES SUBJECT TO CHANGE WITHOUT NOTICE

## WORKING PAPER ACCESSORIES

WORKING  
PAPER  
ACCESSORIES

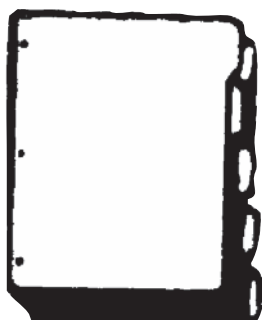
## SIDE BIND COVERS &amp; INDEXES

## FILE COVERS

**NOW SOLD  
50 PER PKG**PER PKG.  
OF 502 PIECE WITH TITLE BOX ON FRONT - HEAVYWEIGHT MANILA.  
FOR 8½" x 11 FOLDED SIZE. FASTENERS INCLUDED.

50 PER PACKAGE • NET PRICE PER PACKAGE		
PF590	1 PKG.	2 PKG.
	\$352.95	\$293.95 per pkg of 50

## FILE COVER INDEXES

HEAVYWEIGHT MANILA - PUNCHED FOR STANDARD THREE RING  
BINDERS. 1/5<sup>TH</sup> CUT - BLANK TABS**10 SETS PER PACKAGE**

50 DIVIDERS PER PACKAGE • (10 SETS OF 5) NET PRICE PER PKG.				
PF596A	1 PKG.	2 PKG.	5 PKG.	10 PKG.
	\$119.00	\$107.00/pkg	\$99.95/pkg	\$92.95/pkg

**FILE FASTENERS INCLUDED WITH ALL FOLDERS**

PF590 INCLUDES 8½" C. TO C. FASTENERS.

PF545, PF546 INCLUDES 2¾" C. TO C. FASTENERS.

PRICES SUBJECT TO CHANGE WITHOUT NOTICE



# WORKING PAPER ACCESSORIES

## TOP BIND COVERS, FOLDERS, & ACCESSORIES

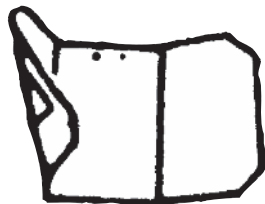
### FILE FOLDERS



2 PIECE WITH TITLE BOX ON FRONT - HEAVYWEIGHT MANILA.  
FOR 8½ x 14 FOLDED SIZE. FASTENERS INCLUDED.

**50 PER PACKAGE**

50 PER PACKAGE • NET PRICE PER PACKAGE		
PF545	1 PKG.	2 PKG.
	\$263.95	\$222.95 per pkg of 50



TOP BIND, 1-PIECE, 3-PANEL - FOLDS IN FROM RIGHT & LEFT -  
TITLE BOX ON FRONT - HEAVYWEIGHT MANILA - FOR 8½ x 14  
FOLDED SIZE. FASTENERS INCLUDED.

**50 PER PACKAGE**

50 PER PACKAGE • NET PRICE PER PACKAGE		
PF546	1 PKG.	2 PKG.
	\$263.95	\$222.95 per pkg of 50



### FILE COVER INDEXES

11 PT. HEAVYWEIGHT MANILA - PUNCHED TWO HOLES  
THREE POSITION TABS - FOR 8½ x 14

**10 SETS PER PACKAGE**

10 SETS OF 3 PER PACKAGE • NET PRICE PER PACKAGE				
PF597A	1 PKG.	2 PKG.	5 PKG.	10 PKG.
	\$72.90	\$63.35/pkg	\$54.25/pkg	\$44.75/pkg

#### FILE FASTENERS INCLUDED WITH ALL FOLDERS

PF590 INCLUDES 8½" C. TO C. FASTENERS.

PF545, PF546 INCLUDES 2¾" C. TO C. FASTENERS.

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

# CUSTOM PRE-INKED STAMPS

CUSTOM  
PRE-INKED  
STAMPS

**X** CUSTOM  
**stamper**®

**THE CLEAN, QUIET STAMP WITH THE INK INSIDE**  
• PRE-INKED • RE-INKABLE • CLEAR IMPRESSIONS •  
GUARANTEED TO LAST A LIFETIME



- Perfect for stamping return address on billing envelopes and stationery
- Maximum 4 lines: 22 characters per line
- Your choice of red, black, blue, green or purple ink

COPY AREA: 1-5/8" x 1/2"

B & J AUTO RACING  
1069 CENTER COURT LANE  
MOTORCROSS, AL 36203  
TYPE STYLE: 403

YOUR NET COST  
**\$53.50**  
**#N10**



- Ideal for business addresses and signatures and office messages.
- Maximum 6 lines: 34 characters per line
- Your choice of red, black, blue, green or purple ink

COPY AREA: 2-3/4" x 7/8"

*Frank T. Snow*

YOUR NET COST  
**\$76.60**  
**#N18**

**\*PLEASE PROVIDE SIGNATURE IN BLACK INK TO FIT IN AREA ABOVE**



- The ideal size stamp for check endorsement that include company and bank names
- Maximum 6 lines: 24 characters per line
- Your choice of red, black, blue, green or purple ink

COPY AREA: 2" X 1"

PAY TO THE ORDER OF  
**NATIONAL SECURITY BANK**  
FOR DEPOSIT ONLY  
MIDWEST DATA SYSTEMS  
320-3333-45

TYPE STYLE: 395

YOUR NET COST  
**\$70.25**  
**#N12**



- Stamp your large business addresses or important messages.
- Maximum 6 lines: 34 characters per line
- Your choice of red, black, blue, green or purple ink

COPY AREA: 3-1/8" x 1-1/8"

**AMERICAN MUFFLER SERVICE CENTER**  
150 SERVICE CENTERS NATIONWIDE  
23225 PACIFIC COAST HIGHWAY  
SAN FRANCISCO, CALIFORNIA 98534

TYPE STYLE: 414

YOUR NET COST  
**\$127.65**  
**#N24**



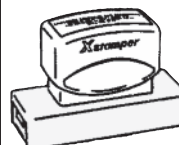
- Perfect for business addresses, signatures, endorsements and notary stamps
- Maximum 5 lines: 30 characters per line
- Your choice of red, black, blue, green or purple ink

COPY AREA: 2-3/8" x 5/8"

**ALAN'S HAIR FASHIONS**  
9407 Westminster Avenue  
Los Angeles, California 90047

TYPE STYLE: 433

YOUR NET COST  
**\$72.65**  
**#N14**



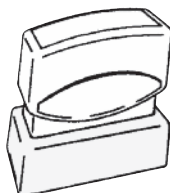
- For that large important word that needs to be seen. Also good for addresses with long company names..
- Maximum 5 lines: 44 characters per line
- Your choice of red, black, blue, green or purple ink

COPY AREA: 3 5/16" x 1 1/16"

**IMPORTANT**

TYPE STYLE: 141

YOUR NET COST  
**\$80.15**  
**#N26**



- Single line endorsement stamp.
- Perfect for e-mail addresses, web site addresses.
- Maximum 1 line: 32 characters per line
- Your choice of red, black, blue, green or purple ink

COPY AREA: 3/16" x 2 3/16"

**Simpson@xstamper.com**

TYPE STYLE: 201

YOUR NET COST  
**\$48.40**  
**#N05**

**ADDITIONAL TYPE STYLES AVAILABLE, SAMPLES SENT UPON REQUEST**  
PLEASE NOTE: ALL COPY FOR CUSTOM X-STAMPERS MUST BE SENT BY FAX, EMAIL, OR MAIL.  
PLEASE ALLOW 10 WORKING DAYS FOR RECEIPT OF STAMP.

# PRIVACY BROCHURE • AUTO MILEAGE RECORD LOG

## PRIVACY BROCHURE

Disclose your "privacy policy" to your Clients



Personalized  
with your  
Name

8 1/2" x 3 3/4" Folded

- Professional looking brochure, that can be easily inserted into a size 10 envelope.
- Imprinted in black ink with YOUR COMPANY NAME and ADDRESS (limit 5 lines—please provide copy).
- Exact wording recommended by the Federal Trade Commission (under provisions of the Gramm-Leach-Bliley Act of 1999)!
- A choice of 3 colors: Burgundy, Blue and Green.

Order No.:

#PRIVACY-GN (Green),  
#PRIVACY-BG (Burgundy)  
#PRIVACY-BL (Blue)

**YOUR COMPANY NAME**  
123 ANY STREET  
ANYTOWN, STATE 12345  
(111) 555-1234

**TAX APPOINTMENT REMINDER**  
Your tax appointment is scheduled for the following date and time:

DAY \_\_\_\_\_ DATE \_\_\_\_\_  
TIME \_\_\_\_\_ am/pm

**CHECKLIST OF THINGS TO BRING**

- ✓ Last year's tax return (new client)
- ✓ Social security numbers and dates of birth for all dependents
- ✓ W-2 forms for wages
- ✓ 1099 forms for interest, dividends, retirement, social security, unemployment, & other income
- ✓ Year end statements from mutual funds
- ✓ K-1 forms from partnerships, corporations, & estates
- ✓ Rental or self employment income and expense
- ✓ Purchase and sale information for anything sold during the year
- ✓ All other statements of income
- ✓ IRA year end statements
- ✓ Medical expenses
- ✓ Records of estimated taxes paid
- ✓ Property tax statements
- ✓ 1098 forms for mortgage or student loan interest
- ✓ Donations of money to charity
- ✓ Donations of property to charity
- ✓ Volunteer expenses and mileage
- ✓ Amounts paid for higher education
- ✓ Job related expenses
- ✓ Investment related expenses
- ✓ Child care provider's name, address, social security number and amount paid

CAN BE  
PERSONALIZED

## TAX APPOINTMENT REMINDER CHECKLIST

Checklists Provide Client Reminders  
Size: 3 1/2 X 8 1/2 – Only available in Blue.  
Can be Personalized – Your Company Name & Address Imprinted in Black Ink

BLANK CHECKLIST			
Stock No.	100	500	1,000
Checklist	\$39.00	\$33.00/100	\$26.50/100

PERSONALIZED CHECKLIST			
Stock No.	100	500	1,000
#Checklist	\$149.00	\$50.00/100	\$39.50/100

# COMPANY STATIONERY

COMPANY  
STATIONERY

## COMPANY LETTERHEAD & ENVELOPES

PRINTED ON PREMIUM 70# OPAQUE TEXT STOCK!! (THIS IS OFFSET  
PRINTED! NOT COPY MACHINE OR LASER PRINT)  
SEND US A P.D.F. OF YOUR LOGO OR WE CAN SET IT UP FOR YOU!!



### LETTERHEADS 8 1/2 X 11 WHITE (W) OR CREAM (C)

STOCK NUMBER	500	1,000	2000
#LTHD-W	\$118.00	\$84.00 PER 500	\$56.00 PER 500
#LTHD-C			

### #10 ENVELOPES WHITE (W) OR CREAM (C)

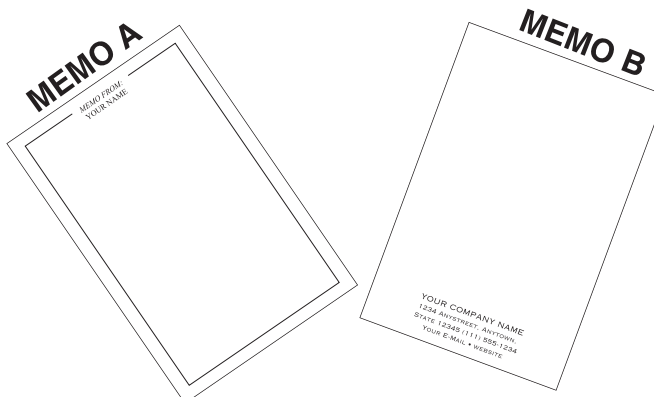
STOCK NUMBER	500	1,000	2000
#ENV-W	\$137.00	\$92.00 PER 500	\$79.00 PER 500
#ENV-C			

Pricing based on 1-color Black ink. Colored inks & Multi color print available  
*Call for your Discounted Quote.*

## MEMO PADS

GREAT PROMOTIONAL GIFT FOR YOUR CLIENTS TO REMEMBER  
YOU BY!! OR PERFECT FOR INTER-OFFICE USE.

4 X 6, 100 SHEETS  
PER PAD PRINTED ON  
20# WHITE BOND  
PAPER  
1-COLOR BLACK INK



STOCK NUMBER	10 PADS	20 PADS	30 PADS	60 PADS	120 PADS
#MEMO-A	\$120.00	\$78.00 Per 10 pads	\$65.00 Per 10 pads	\$53.00 Per 10 pads	\$39.00 Per 10 pads
#MEMO-B					

[illegible]

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**STATIONERS & PRINTERS**

SERVING THE TAX & ACCOUNTING PROFESSION SINCE 1949

742 EAST WASHINGTON BOULEVARD, LOS ANGELES, CALIFORNIA 90021



Manufacturers of:



TAX FORMS, ENVELOPES  
TAX RETURN COVERS  
ACCOUNTING SUPPLIES

**TEL:** (213) 749-9241

(800) 423-9717 OUTSIDE L.A. COUNTY

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**Order On Line**

[www.ASandP.com](http://www.ASandP.com)

**Email:** [customerservice@accountantstationers.com](mailto:customerservice@accountantstationers.com)

<b>SOLD TO</b>			<b>SHIP TO</b>			Please provide street address. FedEx cannot ship to P.O. Boxes
				FILL IN ONLY IF DIFFERENT THAN SOLD TO		
	ZIP			ZIP		
	TEL: (    )			FAX: (    )		
		ATTN:				

**E-MAIL:**

DATE	CUSTOMER P.O. NO.	ORDERED BY	CUSTOMER NO. (See label on back of catalog)

	QUANTITY	STOCK NO.	SIZE	COLOR	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							

• MINIMUM ORDER \$25.00 •

**5% DISCOUNT ALLOWED IF CHECK ACCOMPANIES ORDER**  
NO CASH DISCOUNT ALLOWED ON CREDIT CARD CHARGES

<b>PAY BY</b>	<input type="checkbox"/> CHECK ENCLOSED <input type="checkbox"/> CHARGE TO MY ACCOUNT NO.:			
	CHARGE TO MY CREDIT CARD:			
	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> AMERICAN EXPRESS	
	CARD NUMBER:			
	<div style="display: flex; justify-content: space-between;"> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> </div>			
	Name of Card Holder _____		Expiration Date _____	
Signature of Card Holder _____		Credit Card Verification Code _____		
CREDIT CARDS REQUIRE SIGNATURE, EXPIRATION DATE & VERIFICATION CODE				

1	<b>SUB-TOTAL</b>		
2	LESS 5% CASH DISCOUNT (If Check Accompanies Order)	<	>
3	<b>NET TOTAL</b> (For Freight & Coupon Qualification)		
4	<b>SALES TAX (CA Only)</b> L.A. County 9.5% • OTHERS 7.75%		
5	<b>SHIPPING &amp; HANDLING CHARGE</b>		
6	If Applicable - LESS COUPON Coupon And Check Payment MUST Accompany Order		
<b>TOTAL</b>			

IF YOU HAVE QUESTIONS OR NEED ASSISTANCE, PLEASE CALL OUR ORDER DESK 9AM - 4PM

OK TO COPY FOR NEXT ORDER

[illegible]

**Page No.:**

[illegible]

#1

**Coupon must be mailed with order**  
**Coupon Only valid when mailed in with order.**  
**Not to be applied to open invoices**

**\$5<sup>00</sup>**  
 VALUE

VALUABLE COUPON

**COUPON VALID ON ALL**  
**ORDERS OVER \$150** (After all other discounts)  
 Coupon must accompany order



**FOR OFFICE USE ONLY**  
 Order # \_\_\_\_\_  
 Cust. # \_\_\_\_\_

VALUABLE COUPON

**ONLY ONE COUPON VALID PER ORDER**

WHEN PRESENTING THIS COUPON - DEDUCT \$5.00 FROM GRAND TOTAL OF ORDER  
 After all discounts, sales tax & delivery charges (if any)

**\$5<sup>00</sup>**  
 VALUE

**\$5<sup>00</sup>**  
 VALUE

Not valid with any other coupon

OK To Copy

#2

**Coupon must be mailed with order**  
**Coupon Only valid when mailed in with order.**  
**Not to be applied to open invoices**

**\$5<sup>00</sup>**  
 VALUE

VALUABLE COUPON

**COUPON VALID ON ALL**  
**ORDERS OVER \$150** (After all other discounts)  
 Coupon must accompany order



**FOR OFFICE USE ONLY**  
 Order # \_\_\_\_\_  
 Cust. # \_\_\_\_\_

VALUABLE COUPON

**ONLY ONE COUPON VALID PER ORDER**

WHEN PRESENTING THIS COUPON - DEDUCT \$5.00 FROM GRAND TOTAL OF ORDER  
 After all discounts, sales tax & delivery charges (if any)

**\$5<sup>00</sup>**  
 VALUE

**\$5<sup>00</sup>**  
 VALUE

Not valid with any other coupon

OK To Copy

#3

**Coupon must be mailed with order**  
**Coupon Only valid when mailed in with order.**  
**Not to be applied to open invoices**

**\$25<sup>00</sup>**  
 VALUE

VALUABLE COUPON



**HIGH ROLLER**  
**DISCOUNT**  
**ORDER OVER \$1,000**  
 Coupon must accompany order



**FOR OFFICE USE ONLY**  
 Order # \_\_\_\_\_  
 Cust. # \_\_\_\_\_

VALUABLE COUPON

**ONLY ONE COUPON VALID PER ORDER**

WHEN PRESENTING THIS COUPON - DEDUCT \$25.00 FROM GRAND TOTAL OF ORDER  
 After all discounts, sales tax & delivery charges (if any)

**\$25<sup>00</sup>**  
 VALUE

**\$25<sup>00</sup>**  
 VALUE

Not valid with any other coupon

OK To Copy

**Don't get caught in the holiday rush!!  
Order before December 15<sup>th</sup>!!  
Most tax forms available by September**

## **Discounted Printing for our Clients**

**We Provide Complete Printing Service On**

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- **Post Cards**
- **NCR Forms**
- **Brochures**

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**If You Don't See Items You've Ordered In  
The Past In This Catalog. Give Us A Call...  
We May Still Have It In Stock  
For You!!**